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Open Doors
At West Herts College we work with our students to set them up for a world of opportunity.
Focus on a course you’ll love and we’ll give you every chance to upskill and grow your network.

Level Up
Your main qualification is just the start, take your CV to the next level. English and maths, digital skills and work experience make up the complete package.

Future Proof
English and maths remain as important as ever, however lots of employers are working differently so will be keeping an eye out for those who have a good understanding of the digital world.

Three key steps to success...
1. English & Maths
2. Work Experience
3. Digital Skills

* The Right Mix
Work experience that works for you

We’ve partnered up with local employers to bring you GAP, a fresh approach to work experience aimed at getting you the skills, confidence and contacts required to land that great first job.

We’re working with over 700 employers across a wide range of sectors, so you’ll have plenty of exciting opportunities to choose from.

GAP benefits you and the employer. You can expect to be involved in live briefs, virtual projects, events and teams – improving your transferable skills along the way. Look out for masterclasses led by successful figures from industry, giving you insights into what it takes to make your dream career a reality.

Make your CV stand out from the crowd.

Talk to our GAP team at our open days or email gapexperiences@westherts.ac.uk
INDUSTRY PLACEMENTS

A step ahead
Industry Placements are a new initiative designed to give students a head start finding the future they want. This additional work experience built into your qualification can open the doors to skilled employment, higher education or an apprenticeship.

Inside track
Complete an industry placement and you’ll gain valuable insight, experience and knowledge that sets you apart, giving you a CV or Personal Statement with added impact. You’ll be on track to succeed in a career you’ll love.

The next level
All our courses require students to complete GAP experiences, matching up core competencies and future ambitions with great work experience. Industry Placements take it to the next level, aligning with your chosen career path and including around 45 days of on-the-job experience.

T-LEVELS
Coming in September 2022
80% Classroom 20% Work
These new qualifications will sharpen your skillset and get you ready for the working world.

Find out more
Discover more about these opportunities...
gapexperiences@westherts.ac.uk
We’re proud to say GEM is unique to West Herts College. A fresh approach to success with these essential skills.

GEM makes sense of English and maths and relates it to your main course, with tutors working to improve your understanding and focus your learning where you’ll benefit the most.

Find the right mix with our on demand study platform and you’ll be on the right track.

To find out more about continuing your English and maths studies email your questions to admissions@westherts.ac.uk
There are many things that make our Watford campus unique, by studying here you’ll be part of a vibrant community of students, staff, businesses and local residents.

Step inside our doors on campus or online and you’ll see why we’re so proud of the space we’ve created, everyone is welcome and everyone is encouraged to think big.

Well connected
Getting to College is easy. Watford campus is accessible by train, tube and bus. Our main campus is just a mile walk from Watford Junction and Watford Underground station.

Going places
Our campus is packed with industry standard kit and equipment, you can look forward to getting hands on from day one. You’ll find everything you need to be ready for whatever the future has in store.
Our Hemel Hempstead campus is open and ready for you to enjoy. The new town centre campus is the ideal place for you to learn, relax and achieve.

On this campus you’ll find a full suite of courses designed with the modern economy in mind. Focus your studies on a subject you love and benefit from the latest facilities, study spaces and equipment.

We’ve just opened our multi-million pound Construction and Engineering centre on campus. We’re excited to show it off. Drop in on a campus tour and see for yourself.

This high-tech operations hub is home to everything you need to get career ready.

Choose from
- Applied Science
- Business
- Carpentry
- Computer Science
- Construction Skills
- Digital Content Production
- Digital Gaming
- Education and Early Years
- Forensic Science
- Health and Social Care
- Healthcare Science
- Maintenance Operations
- Software and Games Development
- Sport and Fitness
- Travel and Tourism
- Trowel Trades
- Motor Vehicle
- Electrical Installation
- Engineering
- Welding
- Plumbing
- Psychology
ON-DEMAND COLLEGE

Learn
Take your studies with you. Our students can look forward to accessing all of our resources, kit and equipment and state-of-the-art facilities on campus, but we also back this up with Canvas – our online learning platform – to provide students with a seamless digital experience when working from home.

Take part
College comes with a calendar packed full of exciting enrichment activities to get involved with. We have clubs, societies and masterclasses on campus and online, students can pick and choose where and when they want to take part.

Never miss out
Our ‘On Demand’ approach to college means that students will never miss a beat. We’ll ensure that you can access everything you need to achieve your goals, whether you’re on campus or online.
Enjoy
Campus life comes with added independence. Grab a coffee, join in with a club or activity, meet new friends, and collaborate in the breakout spaces.

Focus
Specialise in a subject that you love and get a head start on your career.

Succeed
Make the most of our Learning Resource Centres, expert tutors and outstanding support staff and you’ll be well on your way to securing the perfect job or university place.
Why Choose College?

We are always happy to tell you more about our expert tutors and outstanding facilities, but we thought we’d let the numbers speak for themselves.

9/10 students describe the College as excellent/good overall.

9/10 students are happy with the LRC facilities and extra support available.

96% of students are pleased with student support services.

95% of students understand the importance of developing their English and maths skills.

97% of students feel their course matches their ambitions.

Apprenticeships

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INTRODUCTION

Get the answers
Whatever your query about college, we’ll have the right person on hand to provide you with the answer.

Find your passion
All of our campuses have specialist facilities – drop in online and explore.

Take a look inside
Our website and social media channels are the best way to get an insight into college life on a day-to-day basis.

Meet the tutors
Our teaching staff is made up of expert professionals, ready to share their knowledge with you on your route to success.

Get involved
We’re proud of our clubs and activities – the programme is jam-packed with things to do and is growing all the time.

On campus or online
Walk the corridors of our campuses in person or virtually.

Support and network
We have dedicated teams of professionals on hand supporting you to achieve. Find out more about in-class support, personal support and help with costs like travel and kit.

Advice and guidance
We pride ourselves on our impartial advice, helping you find the best route to get you where you want to go.

Speak to our students
Our students are always on hand at our open days – stop for a chat and get their take on college life.

Get the answers
Whatever your query about college, we’ll have the right person on hand to provide you with the answer.

We’d love to meet you. Visit westherts.ac.uk to sign up to our open days.

EVERYDAY IS AN OPEN DAY

INTRODUCTION
97% of students feel their course matches their ambitions.
Diploma in Art, Design and Media

Code: 8908Q
Duration: 1 year
This introduction to art, design and media is an opportunity to explore your creativity and raw artistic talent. You’ll explore different tools and techniques, and find your preferred career path.

What will I need?
A passion to develop your creative side and examples of previous work.

What will I study?
You’ll work on developing your skills, including:
• Drawing and painting
• Ceramics
• Printmaking
• Graphic design
• 3D design
• Textiles

What can I do next?
You can progress to a Level 2 in Art and Design or Media.

Diploma in Art and Design

Code: 85001
Duration: 1 year
Stretch your current skills, build solid artistic foundations and begin to identify specific talents and aspirations. Prepare for your career – learn to be creative while working within a brief.

What will I need?
3 GCSEs (A*-D/9-3), or completion of the Level 1 programme and a portfolio of work.

What will I study?
The focus is on responding to project briefs across varying specialisms, including:
• Graphic design
• 3D design
• Textiles
• Visual arts
• Fashion
• Digital arts

What can I do next?
You’ll be ready to progress on to Level 3 – continue with Art and Design or specialise in your preferred discipline, such as Graphic Design, Photography, Fashion or 3D Design.

Diploma in Photography

Code: 85002
Duration: 1 year
If you have an interest in digital or analogue photography, this is an exciting opportunity to develop your skills and deepen your understanding. Through project work you will gain key photographic skills that develop your portfolio.

What will I need?
3 GCSEs (A*-D/9-3) or completion of the Level 1 programme, and a portfolio of work.

What will I study?
• Studio lighting
• Composition
• Portrait photography
• Documentary photography
• Digital processes (Photoshop)
• Darkroom practices

What can I do next?
On successful completion you will be able to progress to Level 3, choose from Photography, Art & Design or Creative Media Production: TV & Film.

All of our Art and Design diplomas are accredited by UAL.
Extended Diploma in Art and Design

Code: 0098
Duration: 2 years

It’s time to turn your sketchbook into a professional portfolio. Expert tutors will guide you through a full spectrum of creative disciplines to help you find your artistic niche.

What will I need?
4 GCSEs (A*-C/9-4), including English or maths, or completion of the Level 2 programme and a portfolio of work.

What will I study?
In the first year you will experiment with a range of materials and techniques, before choosing from a range of specialisms in year two, including:
- 3D design
- Ceramics
- Textiles and printmaking
- Graphic design and illustration
- Photography and digital arts
- Fine art

What can I do next?
A variety of creative careers await in areas such as fashion, textiles, design and model-making through to illustration, graphics, product design or computer-based design. Further your study at higher education level in a number of art and design specialisms, or continue your development at college with a Foundation diploma.

Extended Diploma in Art and Design: Photography

Code: 0091
Duration: 2 years

Style and versatility are crucial in forging a career as a photographer, so this course covers all of the key fields; documentary, fine art, editorial, advertising and fashion. Professional studies featuring infinity cones and the latest camera equipment await.

What will I need?
4 GCSEs (A*-C/9-4), including English or maths, or a Level 2 Diploma in photography, media or art and design.

What will I study?
Classroom theory plays its part, but you’ll be spending a lot of time in computer suites, studios and darkrooms. You’ll cover:
- Live projects
- Visual language
- Darkroom techniques
- Studio photography
- Research skills
- Covering shows and community events
- Visits to professional photographic practices

What can I do next?
Successful students progress to an Honours degree across a range of photographic and media subjects. Careers include photographic work for the arts and media industries, plus specialisms in portraits, events, fashion, documentary, editorial and retouching sectors.

*To find out more and apply, visit westherts.ac.uk or call us on 01923 812345

The key to all codes can be found on page 27
Extended Diploma in Art and Design: Digital Illustration & Animation

Code: 0093
Duration: 2 years
This course will develop the creative and technical skills you need to make your original ideas a reality. Cutting edge technology will enable you to have the freedom and tools to discover your own personal style, understand character development, and explore the context of digital narrative.

What will I need?
4 GCSEs (A*-C/9-4), including English or maths, or completion of the Level 2 programme, and a portfolio of work.

What will I study?
You’ll study a range of specialist subjects, including:
• Visual language
• Research skills
• Critical and contextual awareness
• Materials, processes and technical skills
• 2D problem solving in digital illustration
• 3D problem solving in art
• Time-based problem solving in animation
• Developing a project

What can I do next?
Successful students can progress into work across a wide range of career areas, including graphic design, advertising and animation. Further study options include the HND in Graphic Design here at West Herts College or progression to university across a wide range of disciplines.

Extended Diploma in Art and Design: Graphic Design

Code: 0095
Duration: 2 years
A modern career in graphic design is guaranteed to provide exciting challenges. Technology is transforming these opportunities, but creativity remains at the heart of it all. Explore traditional and digital design in our studios, equipped with the latest Adobe software.

What will I need?
4 GCSEs (A*-C/9-4) including English or maths or successful completion of the Level 2 programme, and a portfolio of work.

What will I study?
You will study a range of specialist subjects including:
• Publicity and publishing
• Branding identity
• Packaging
• Typography
• Computer imaging
• Illustration/image making

What can I do next?
Successful students can progress into work across a wide range of career areas, including graphic design, advertising and animation. Further study options include the HND in Graphic Design here at West Herts College or progression to university across a wide range of disciplines.

Extended Diploma in Art and Design: Fashion

Code: 0094
Duration: 2 years
Choose Fashion, one of the most dynamic and creative careers on offer. Turn your style in to lookbooks, garments and media collections and take your artistic flair to new levels.

What will I need?
4 GCSEs (A*-C/9-4), including English or maths, or completion of the Level 2 programme, and a portfolio of work.

What will I study?
Gain core skills for the fashion industry, such as:
• Design
• Fashion illustration
• Garment construction
• Business management
• Computer-aided design
• Pattern cutting
• Print and textiles

What can I do next?
Begin your career in fashion design, production, visual merchandising, fashion illustration, buying and marketing, or even start your own business. Opportunities for further study include a Foundation Diploma here at college, or an Honours degree at university.

Extended Diploma in Art and Design: Fine Art

Code: 0099
Duration: 2 years
Develop your creative interests across a diverse range of media and materials including oil paints, printmaking, photography and installation.

What will I need?
4 GCSEs (A*-C/9-4), including English or maths, or completion of the Level 2 programme and a portfolio of work.

What will I study?
Alongside visits to galleries and museums bringing your studies to life, you’ll develop skills in a range of subjects including:
• Drawing and painting
• Sculpture and ceramics
• Printmaking
• Digital imagery
• Conceptual knowledge and application

What can I do next?
You could progress onto the Foundation Diploma here at college. Apply for a range of university degrees to open up opportunities in illustration, set painting, prosthetics, theatric make-up, art therapy, architecture, photography and ceramics.
Extended Diploma in Art and Design: Product and 3D Design

**Code:** 0096

**Duration:** 2 years

This course is all about creativity for the real world. Create life-enhancing solutions to everyday problems, using drawing, and model-making to communicate your ideas.

**What will I need?**

4 GCSEs (A*-C/9-4), including English or maths, or completion of the Level 2 programme, and a portfolio of work.

**What will I study?**

In recently modernised workshops, your key subject areas will include:

- Product design
- Set and prop design
- Furniture and model-making
- Business and marketing
- Craft design
- Automotive design

In the second year of study you will be equipped to specialise in your chosen pathway

- Product design
- Craft design
- Automotive design

**What can I do next?**

Further study options include Foundation Diploma or 3D specialisms at Honours level, leading to junior positions in product, furniture or interior design, model-making, architecture, theatre and jewellery design.

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Extended Diploma in Art and Design: Architecture and Interior Design

**Code:** 0010

**Duration:** 2 years

This course will see you explore Interior Design and Architecture concepts through critical thinking, drawing and making, whilst contextual studies and theory blend with units throughout the course.

**What will I need?**

4 GCSEs (A*-C/9-4) including English or maths or successful completion of the Level 2 programme, and a portfolio of work.

**What will I study?**

Your subjects will include:

- Historical and contemporary practices in interior design and architecture
- Model-making for interiors and exteriors
- Creative design for interiors
- Surface design
- Spatial design
- Technical, architectural and perspective drawing
- Professional project management

**What can I do next?**

You'll be well equipped to progress on to further study at university across a wide range of creative degrees, or continue studying here at college on our foundation diploma. Careers are varied across areas such as interior design, architecture, exhibitions and events management, fashion and textiles, film and set design and many more.

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Foundation Diploma in Art and Design

**Code:** 0358

**Duration:** 1 year

Success on this course will provide an excellent grounding and ready you for pursuing a degree in the creative arts. You’ll be equipped with a portfolio to give you a creative edge in applying for top universities.

**What will I need?**

Minimum 32 UCAS points, GCSE maths and English (A*-C/9-4). In special cases these qualifications may be waived. Mature students without the required formal qualifications are welcome to apply. You will also be required to provide a portfolio of work.

**What will I study?**

The course emphasises a broad, experimental approach and covers the following subject areas:

- Drawing and painting
- Sculpture and 3D design
- Photography and moving image
- Graphics
- Costume
- Illustration
- Performance art

**What can I do next?**

You’ll be ready for a broad range of specialisms at degree level. Career options include the fields of design, applied arts, freelancing or art education.
Diploma in Construction Skills

Code: 0283
Duration: 1 year
This course enables you to try your hand at a variety of different construction and building tasks, ranging from carpentry to bricklaying and plastering. Get a feel for the direction you want your career to take.

What will I need?
You’ll need a great work ethic, hand-eye coordination, a good attitude and attention to detail for a career that relies on you taking pride in your work.

What will I study?
You’ll work on developing your skills, including:
• Bricklaying
• Plastering
• Bench carpentry

What can I do next?
This course is an ideal way to get onto a more advanced qualification or apprenticeship leading to a career in construction - as a carpenter, bricklayer, plasterer, or maintenance operative, or variety of other roles within the industry.

Diploma in Trowel Trades

Code: 0287
Duration: 1 year
This course will prepare you for everything you need to succeed in all aspects of the trowel trade. You'll develop the hand skills required from start to finish in domestic and non-domestic builds.

What will I need?
A keen interest in building and the patience and willingness to develop the skills required for career success.

What will I study?
• Bricklaying
• Plastering
• Tiling
• Health and Safety
• Teamwork

What can I do next?
Continue your studies at college by taking the next step onto Level 2 Maintenance Operations, Plastering or Bricklaying, alternatively you will be well equipped to find an apprenticeship in bricklaying or plastering.

Diploma in Carpentry

Code: 0281
Duration: 1 year
Combine construction with creativity and start building a career with solid foundations. Making and installing wooden fixtures and fittings as part of construction projects. Skilled carpenters and joiners are highly sought after.

What will I need?
GCSE grade 4/C or above in maths is required for this course.

What will I study?
The practical nature of this course reflects the working life of a carpenter. Learning is by practical projects and assignments based on realistic workplace situations and activities.

Course subjects include:
• Carrying out first and second fix operations
• Understanding construction technology
• Understanding information, quantities and communication
• Preparing and using carpentry and joinery portable power tools

What can I do next?
You’ll be ready for the next step in your studies. Progression opportunities could include an apprenticeship or a Level 2 Diploma in Site Carpentry.

To find out more and apply, visit westherts.ac.uk or call us on 01923 813245

The key to all codes can be found on page 27

BUILDING SERVICES
Diploma in Site Carpentry

**Code:** 0293  
**Duration:** 1 year

If you are preparing to work in the industry or already employed and need a recognised industry qualification, this course will help develop your existing skills and will introduce you to more advanced techniques.

**What will I need?**  
Successful completion of the Level 1 Diploma in Carpentry or relevant experience and skills.

**What will I study?**  
The work-related nature of this course prepares you for working life as a carpenter. You will learn new skills and techniques to further develop your abilities.

Course subjects include:  
- Health, safety and welfare  
- Principles of building construction  
- Flooring and roofing  
- Frames, partitions and stairs  
- Carpentry maintenance  
- How to set up and operate a circular saw

**What can I do next?**  
You'll be ready for an advanced carpentry programme alongside work, or to start work as a junior carpenter.

Apply Now

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Diploma in Plastering

**Code:** 0288  
**Duration:** 1 year

Kick start your career in wet trades with this specialist industry qualification. With a focus on practical plastering, make the most out of our new Construction Centre and learn in a professional, building site environment.

**What will I need?**  
Successful completion of a relevant Level 1 Diploma. You will be assessed to demonstrate you have the entry skills required for this course.

**What will I study?**  
- Health, safety and welfare  
- Applying plastering materials  
- Fixing dry lining and plasterboards

**What can I do next?**  
Students completing this course will find themselves ready for employment on site or continue your studies with our Level 3 qualification in Construction Management.

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Diploma in Bricklaying

**Code:** 0289  
**Duration:** 1 year

Highly-skilled bricklayers are in demand locally and nationally to keep up with the demand for new homes and buildings, the earning potential is high and you'll be working in a solid industry that's built to last.

**What will I need?**  
Successful completion of the Level 1 Diploma or the relevant experience and skills.

**What will I study?**  
Subject areas include:  
- Constructing cavity walling forming masonry structures  
- Constructing solid walling incorporating isolated and attached piers  
- Constructing thin joint masonry  
- Health, safety and welfare in construction and associated industries  
- Setting out masonry structures  
- Understanding construction technology

**What can I do next?**  
Progress on to a relevant Level 3 qualification, start an apprenticeship or find employment - a future full of opportunity awaits.

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*To find out more and apply, visit westherts.ac.uk or call us on 01923 812345  
The key to all codes can be found on page 27
Diploma in Maintenance Operations

**Code:** 0256

**Duration:** 1 year

This course is for students who want to work as a multi-skilled operative in the construction or property maintenance industries. There are opportunities to become a site agent, contracts manager, self-employed contract operator or work in property maintenance.

**What will I need?**
Applicants should have completed a relevant Level 1 Diploma. You will be assessed, to demonstrate that you can cover the range of skills required.

**What will I study?**
You will cover maintenance and repair skills in the following areas:
- Plumbing
- Painting and decorating
- Carpentry
- Bricklaying
- Block paving and drainage
- Roofing
- Plastering

**What can I do next?**
Upon completion of this course, you will have a good foundation for future career opportunities. If you’d like to take your studies further, a higher apprenticeship or additional qualifications are available.

Extended Diploma in Construction Management

**Code:** 0285

**Duration:** 2 years

If you’re interested in how and why we build things the way we do, this course is for you. Explore industry standards and techniques to prepare you for a career built to last.

**What will I need?**
4 GCSEs (A*-C/9-4), including English or maths or completion of a relevant Level 2 Diploma, with English or maths.

**What will I study?**
The course is largely made up of theory classes, but you’ll have the chance to develop your practical skills too. Modules could include:
- Construction design
- Construction technology
- Science and materials in construction
- Project management
- Surveying in construction
- Graphical detailing in construction
- Tendering and estimating

**What can I do next?**
Successful students may be ready to find employment, with apprenticeship options also available. You will also be able to progress to a degree programme to continue your study. Likely careers include project management, building surveying, architect, site management and civil engineer.

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To find out more and apply, visit westherts.ac.uk or call us on 01923 812345

The key to all codes can be found on page 27.
Diploma in Business
Administration

Code: 0277Q
Duration: 1 year
Launch your career in administration within a number of business sectors including retail, insurance, travel and banking.
What will I need?
An interest in developing your business skills and creating a career path for yourself.
What will I study?
• Being organised
• Working with others
• Branding
• Presenting a business idea
• Recording income and expenditure
• Creating a visual display
What can I do next?
The next stage would be to progress to a Level 2 Diploma in subjects including Business, IT or Travel and Tourism.

Diploma in Business

Code: 02781
Duration: 1 year
Explore exciting opportunities and build skills you can take forward for a career in companies of any size and in any sector.
What will I need?
3 GCSEs (A*-D/9-3), including English language or successful completion of the Level 1 programme.
What will I study?
• Enterprise in the business world
• Principles of marketing
• Introducing law and consumer rights
• Business online
• Finance for business
• Sales and personal selling
• Recruitment, selection and employment
What can I do next?
Progress onto the Level 3 Diploma in Business, IT or Travel and Tourism. Alternatively, move onto a career in sales, buying, finance, administration or find an apprenticeship.

Extended Diploma in Business

Code: 0275
Duration: 2 years
Develop a broad spectrum of skills, knowledge and personal qualities key to progressing in the business sector. Success on this course can open up a wealth of opportunities.
What will I need?
4 GCSEs (A*-C/9-4), including English language and maths, or successful completion of the Level 2 Diploma with English language at grade 4 or above.
What will I study?
In the first year, your programme of study includes:
• Exploring business
• Marketing
• Personal and business finance
• Managing events
These will lead onto a pathway of your choice, in subjects such as:
• Finance
• Human resources
• Sales and marketing
• General business
What can I do next?
Progress into work across a wide range of business-based careers, or onto further study with a higher apprenticeship or Foundation degree here at college or an Honours degree at university.

To find out more and apply, visit westherts.ac.uk or call us on 01923 812345

The key to all codes can be found on page 27

96% of students are pleased with student support services
Combined Diploma in Business with Applied Law

**Code:** 0276

**Duration:** 2 years

Discover the practices and skills required to work in the legal sector. This course looks at how law is applied in criminal and civil matters, you will also gain an understanding of the impact law has on all business.

**What will I need?**
4 GCSEs (A*-C/9-4) including English language at grade 5 or above and maths at grade 4 or above, or successful completion of a relevant Level 2 Diploma including English language at grade 5 or above and maths at grade 4 or above.

**What will I study?**
- Dispute solving in civil law
- Applying the law
- Investigating aspects of criminal law and the legal system
- Contract and business law
- International business
- Exploring business

**What can I do next?**
Progress into work across a wide range of business-based careers, or onto further study with a higher apprenticeship or Foundation degree here at college or an Honours degree at university.

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Extended Diploma in Marketing

**Code:** 0279

**Duration:** 2 years

In a rapidly changing economic landscape, a coherent marketing strategy is increasingly important for businesses to reach their target audience. Learn the fundamental marketing techniques for a prosperous career.

**What will I need?**
4 GCSEs (A*-C/9-4) including English language and maths, or successful completion of a relevant Level 2 Diploma with suitable levels of English and maths.

**What will I study?**
You will study the following areas of marketing:
- Marketing principles
- Customer communications
- Digital marketing
- Brand activation
- Generating customer loyalty
- Event marketing
- Influencer marketing
- Marketing research
- Customer immersion experience

**What can I do next?**
This course is designed to help students progress into any area of the marketing sector. Students can progress into an apprenticeship or alternatively to higher education with a Foundation degree here at college or on to a university of your choosing.

*To find out more and apply, visit westherts.ac.uk or call us on 01923 812345

The key to all codes can be found on page 27
COMPUTING

Diploma for IT users

Code: 8807
Duration: 1 year
This specialist work-related qualification is designed to develop technical knowledge and personal skills that are essential for success in IT-related fields.

What will I need?
Ambition, attention to detail and passion for new technology are a must for success on this course.

What will I study?
• Improving productivity using IT
• IT user fundamentals
• Software fundamentals
• Design and imaging software
• MS Office
• Website software
• Employability skills

What can I do next?
You can progress to the Level 2 Diploma in Information and Creative Technology. You will continue to develop the skills needed to eventually work in specialisms such as: technician, games designer, support, internet/web professional and many more.

Diploma in Information and Creative Technology

Code: 87521
Duration: 1 year
IT is an ever-changing industry full of possibilities. Broaden your tech knowhow and get to grips with computer systems, hardware and software.

What will I need?
3 GCSEs (A*-D/9-3), including English and maths, or the IT Level 1 Diploma.

What will I study?
The focus is on a range of up-to-date subjects including:
• Technology systems
• Computer networks
• Software development
• Installing and maintaining computer hardware
• Computational thinking
• Database development

What can I do next?
On completion you can progress to one of our Level 3 Computing courses, opening up career opportunities in: PC maintenance, graphic design, hardware support, webpage design and more.

To find out more and apply, visit westherts.ac.uk or call us on 01923 812345

The key to all codes can be found on page 27

9/10 students describe the College as excellent/good overall
Extended Diploma in Computing: Computer Science

**Code:** 8802

**Duration:** 2 years

The focus of this course is developing practical skills and understanding across the technical aspects of IT valued by employers, designed to prepare you for success in a dynamic industry full of opportunity.

**What will I need?**
4 GCSEs (A*-C/9-4), including English and maths, or a Level 2 Diploma in IT.

**What will I study?**
Modules can include:
• Computer systems
• Controlling systems using IT
• Website production
• Information systems
• Organisational systems security
• System analysis and design
• Networked systems security

**What can I do next?**
Study our HND in Cybersecurity and Ethical Hacking. This will enable you to apply for higher apprenticeship programmes, technical courses at university or give you an academic edge when applying for employment in your field of study.

To find out more and apply, visit westherts.ac.uk or call us on 01923 812345

The key to all codes can be found on page 27

Extended Diploma in Computing: Networking Security and Support

**Code:** 8803

**Duration:** 2 years

Study in our purpose-built networking labs for the opportunity to develop your skills in this growing area. Make the most of our industry-standard networking and communications kit and further your working knowledge of security systems.

**What will I need?**
4 GCSEs (A*-C/9-4), including English and maths, or a Level 2 Diploma in IT.

**What will I study?**
Modules can include:
• Networked systems security
• Computer systems
• CCNA fundamentals of networking
• Information systems
• Managing networks
• Organisational systems security
• Computer networks

**What can I do next?**
Take your studies higher with our HND in Cybersecurity and Ethical Hacking. Alternatively you can look to start working on networking systems or in technical support or progress to a Foundation degree, higher apprenticeship or range of degrees at university.
**Introduction to Early Years and Social Care**

**Code:** 2505  
**Duration:** 1 year  
This course is an excellent starting point for enthusiastic people interested in exploring the care and education sectors.

**What will I need?**  
A caring nature and desire to provide support for people of all ages is essential. You will need to complete a DBS check and attend a course introduction meeting.

**What will I study?**  
Your subjects will include:  
- Children learning through everyday experiences  
- Physical activities for children  
- Health and social care needs  
- Personal care  
- Managing health

**What can I do next?**  
Upon gaining your qualification you will be able to progress onto the Diploma for Early Years Practitioner, an apprenticeship, or Level 2 Diploma in Health and Social Care.

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**NCFE CACHE Diploma for Early Years Practitioner**

**Code:** 03093  
**Duration:** 1 year  
Prepare yourself for working with children from newborn to five years of age, with knowledge of children up to seven, helping with their development and growth.

**What will I need?**  
3 GCSEs (A*-D/9-3), including English language, or successful completion of a Level 1 programme with GCSE English language or equivalent. You will need to complete a DBS check.

**What will I study?**  
- Child development  
- Play and activities  
- Safeguarding and professional development  
- 250 hours work-placement

**What can I do next?**  
Progress to the Level 3 Health and Social Care or CACHE Early Years Educator (English language and maths required), which will give you a licence to work within the sector. Future career prospects involve working in early years settings such as nurseries or preschools.

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**CACHE Extended Diploma Childcare and Education (Early Years Educator)**

**Code:** 0307  
**Duration:** 2 years  
This is a well-regarded course for students wishing to gain their licence to practice within the sector or become a primary school teacher.

**What will I need?**  
4 GCSEs (A*-C/9-4), or equivalent. All students are required to have achieved GCSE English language and maths at grade C/4 or functional skills maths and English. You will need to complete a DBS check.

**What will I study?**  
- Child development and health  
- Observation and assessment  
- Understanding children’s additional needs  
- Professional practice  
- Providing safe environments for children  
- Play and learning  
- International perspectives  
- Preparing for school readiness  
- Supporting emergent literacy and mathematics  
- 750 hours work-placement

**What can I do next?**  
You will be well placed to apply to university and progress to EYT status. Careers include teaching assistant, nursery practitioner, playgroup leader, primary school teacher and social worker. You can also progress to a Foundation degree.

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**T-LEVELS**

Coming in September 2022.  
See Page 8

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To find out more and apply, visit westherts.ac.uk or call us on 01923 812345

The key to all codes can be found on page 27
Diploma in Electrical Installation

1 H

Code: 9981
Duration: 1 year
Get to grips with the technical, practical and theoretical foundations. Equip yourself with the tools you need to succeed at a higher level.

What will I need?
This is a skills-based course where most students will traditionally need to start at Level 1.

What will I study?
You will cover the essentials through practical projects backed up by theory:
• Practical electrical installations
• Health and safety
• Basic electrical testing and maintenance

What can I do next?
Take your skills up a notch and progress to the Level 2 in Electrical Installation, alternatively you may be ready to start an apprenticeship and earn while you learn.

Diploma in Electrical Installation: Buildings and Structures

2 H

Code: 8916
Duration: 1 year
Get hands on in our workshops from day one. You’ll be developing and refining the necessary skills for success in the ever-changing electro-technology sector.

What will I need?
3 GCSEs (A*-D/9-3), including English and maths may enable you to start this course at Level 2.

What will I study?
Through a mix of practical and theory lessons, you will learn about:
• Electrical installation theory
• Practical installation competencies
• Electrical science
• Electrical installation technology

What can I do next?
Progress onto the Level 3 course to prepare yourself for an exciting career or alternatively find employment and continue your progress through an apprenticeship.

Diploma in Electrical Installation: Buildings and Structures

3 H

Code: 8116
Duration: 1 year
Specialisms in electrical engineering range from transporting data to programming computer-controlled ‘intelligent’ buildings and working with renewable technology, with even more variety on the horizon.

What will I need?
Successful completion of Level 2 Diploma in Electrical Installation, plus relevant assessment and GCSE maths grade 4/C or above.

What will I study?
• Testing and commissioning
• Fault diagnosis and rectification
• Health and safety during inspection
• Electrical science
• Electrical systems design

What can I do next?
Possible career opportunities involve electrical maintenance, security systems, heating and ventilation. You’ll also be able to complete further study for specialisms within the industry, with advancing technology consistently presenting more pathways.

To find out more and apply, visit westherts.ac.uk or call us on 01923 812345

The key to all codes can be found on page 27
Diploma in Welding

Code: 4577
Duration: 1 year
Gain an introduction into the practices and processes within welding including safety, environmental impact and teamwork. Get hands-on experience whilst gaining a qualification that will enable you to work in the sector.

What will I need?
There are no formal entry requirements for this course. However, prospective students must have the potential to achieve all aspects of the qualification.

What will I study?
• Tungsten inert gas welding
• Metal inert gas welding
• Manual metal arc welding
• Low carbon steel welding
• Safe working practices
• Sheet metalwork assembly

What can I do next?
Successful students will be ready for an apprenticeship or work. Opportunities for welders, fabricator welders and pipe fitter welders await. You may also choose to further your education here at college.

Technical Diploma in Engineering

Code: 9982
Duration: 1 year
Take your first steps towards becoming a highly-skilled engineer with a world of opportunities at your fingertips.

What will I need?
3 GCSEs (A*-D/9-3) including maths or science, or successful completion of a relevant Level 1 programme.

What will I study?
Training is through a mix of theory and practice in our Innovation Lab, key subject areas include:
• Processes and materials
• PCB components and soldering
• Workshop skills
• Electrical components and wiring

What can I do next?
Study for one year full time to progress on to Level 3 Engineering, alternatively you may wish to progress to an apprenticeship.

Extended Diploma in Engineering

Code: 9984
Duration: 2 years
In today’s world, skilled engineers are at the cutting edge of technological innovation and problem solving – working on next-generation tech, building robots or developing sustainable energy.

What will I need?
4 GCSEs (A*-C/9-4), including English, maths and science, or successful completion of a relevant Level 2 Diploma, including maths.

What will I study?
Working in our specialist engineering lab, you will develop skills in a variety of disciplines including:
• Product design
• Computer-aided design
• Electrical, electronics and communications
• Mechanical principles and applications
• Further engineering mathematics

What can I do next?
Upon completion you may be able to progress to a degree or higher level course. This qualification opens up a host of employment opportunities or you may be able to find an internship within your chosen specialism.

To find out more and apply, visit westherts.ac.uk or call us on 01923 812345

The key to all codes can be found on page 27
Extended Diploma in Civil Engineering

Code: 0325
Duration: 2 years

With a focus on meeting the needs of the industry, this course will develop your design, analytical and evaluation skills across a range of civil engineering topics.

What will I need?
4 GCSEs (A*-C/9-4), including English, maths and science, or a relevant Level 2 Diploma.

What will I study?
• Surveying
• Site engineering
• Construction in civil engineering
• Tendering and estimating
• Further maths for construction
• Construction principles and design

What can I do next?
There are opportunities to progress to higher level study and possible careers include working as a construction site technician, civil engineering technician, quantity surveyor and building surveyor.

97% of students feel their course matches their ambitions

To find out more and apply, visit westherts.ac.uk or call us on 01923 812345
The key to all codes can be found on page 27
Pathways

**E1**

**Code:** 8744/8745  
**Duration:** 1 year

This course is aimed at young people post-16 with moderate to severe learning difficulties and disabilities, including those with ASC, at a range of levels within Entry 1. Students are taught in small groups supported by highly specialist and experienced staff.

**What will I need?**  
We liaise closely with schools to ensure our students are placed on the correct course at the level most suited to their needs.

**What will I study?**  
Units on the course include independent living skills, college-based work experience, creative projects and enrichment activities, leading to a nationally recognised qualification at Entry 1.

**What can I do next?**  
Students can progress onto other courses within the school of Foundation Studies or to provision within their local community.

**Pathways**

**E2 E3**

**Code:** 8690  
**Duration:** 1 year

This course is intended for those with a range of moderate learning difficulties, such as ASC. Students are taught in small groups and will develop their employability, personal and social skills.

**What will I need?**  
We liaise closely with schools to ensure our students are placed on the correct course at the level most suited to their needs.

**What will I study?**  
Pursue personal aspirations through vocational experiences within college. The activities take place in an integrated, inclusive and supportive environment but also give opportunity for students to work towards personal independence.

**What can I do next?**  
At the end of the course students will be prepared for either further education or finding appropriate employment.

**Next Steps**

**Code:** 8779R  
**Duration:** 1 year

This course is aimed at young adults with an EHCP to prepare them for their next steps after college, which may include life within the community, supported work, an internship or other options.

**What will I need?**  
We liaise closely with schools and colleges to ensure our students are placed on the correct course at the level most suited to their needs.

**What will I study?**  
• Working towards goals  
• Developing independence  
• Community engagement  
• Preparation for work  
• Citizenship  
• Home management – food preparation and budgeting  
• Personal care

**What can I do next?**  
Progression opportunities could include moving into supported living and accessing community provision, including voluntary work.

To find out more and apply, visit westherts.ac.uk or call us on 01923 812345

The key to all codes can be found on page 27
Supported Internship

Code: 8569
Duration: 1 year

A dynamic course that aims to propel young people who require support into the world of employment. Placements last for up to nine months – matching the college’s academic year – with the college working in partnership with employers to support our students.

What will I need?
We liaise closely with employers to ensure our students are placed in work based on their aspirations and skills.

What will I study?
Each experience is based on a real job, with roles adapted to suit the student’s skills. Students will work to:
• Grow in confidence
• Develop work skills
• Improve decision making
• Widen social skills

What can I do next?
Our partners take pride in offering a wide variety of workplace opportunities. The number of employers is growing all the time and currently includes:
• John Lewis
• Hilton Watford
• Top Golf
• Holiday Inn
• McDonalds
• Jury’s Inn

To find out more and apply, visit westherts.ac.uk or call us on 01923 812345

The key to all codes can be found on page 27
Hairdressing or Beauty Therapy

Code: 0670Q
Duration: 1 year
The choice is yours. Choose to focus on either Hairdressing or Beauty Therapy and find out what it takes to progress in the industry.

What will I need?
Creative flair, an interest in the subject and some basic skills.

What will I study?
Hairdressing:
• Shampooing and conditioning
• Blow drying and setting
• Plaiting and braiding
• Temporary colour

Beauty Therapy:
• Applying basic make-up
• Skincare
• Hand care
• Nail art application

What can I do next?
Take your skills to the next level with our choice of Level 2 courses.

Hairdressing

Code: 2306Q
Duration: 1 year
Develop your hairdressing skills, working with real clients in our professional salons.

What will I need?
3 GCSEs (A*-D/9-3), including English or maths, or completion of a relevant Level 1 programme.

What will I study?
• Advising and consulting with clients
• Shampooing and conditioning hair and scalp
• Blow drying, setting and dressing hair
• Cutting and styling hair
• Hair colouring
• Participating in hairdressing

What can I do next?
Progress onto Level 3 in Hairdressing, or start work as a junior in a salon, in television or as a photographic stylist.

Barbering

Code: 2425
Duration: 1 year
This course will develop your practical skills in cutting men’s hair along with a range of other specialisms.

What will I need?
3 GCSEs (A*-D/9-3), including English or maths, or successful completion of a relevant Level 1 programme.

What will I study?
• Shampooing and conditioning the hair and scalp
• Styling men’s hair
• Cutting facial hair
• Scalp massage services
• Promoting products and services to clients
• Colouring and lightening hair

What can I do next?
You could continue your studies at a higher level or an apprenticeship in barbering, or utilise your skills by joining a barbershop in a junior role.
**Beauty Therapy Studies**

*Code: 2309*

*Duration: 1 year*

Working in our professional salon you’ll blend technical skills with business know-how to prepare you for a career in beauty therapy.

**What will I need?**
3 GCSEs (A*-D/9-3), preferably in English, maths and science, or successful completion of a relevant Level 1 programme.

**What will I study?**
- Anatomy and physiology
- Facial treatments
- Manicure and pedicure
- Hot and warm waxing
- Make-up
- Lash and brow treatments

**What can I do next?**
You could start work as a therapist or a cosmetic counter consultant, or further your studies at college with Level 3 Beauty Therapy Treatments.

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**Hair and Media Make-Up Studies**

*Code: 2320*

*Duration: 1 year*

Discover a world of creative opportunities and kick-start your career with this challenging and rewarding course.

**What will I need?**
3 GCSEs (A*-D/9-3), preferably in English, maths and science, or successful completion of a relevant Level 1 programme.

**What will I study?**
- Health and safety practice in the salon
- Client care and communication in beauty-related industries
- Applying make-up
- The art of photographic make-up
- The art of dressing hair
- Creating an image based on a theme within the hair and beauty sector
- Face and body painting

**What can I do next?**
Begin employment as an assistant to a make up artist or progress your learning with a Level 3 in Hair and Media Make-up, or Level 2 Hairdressing.
### Beauty Therapy

**Treatments**

**Code:** 4181  
**Duration:** 1 year

With hard work, commitment and determination, a career in beauty therapy could take you anywhere in the world.

**What will I need?**  
Level 2 Beauty Therapy or equivalent. Applicants will be required to complete a trade test (practical and written) before enrolment.

**What will I study?**  
- Specialised electrical body and face treatments  
- Monitoring procedures in the salon  
- Contributing to the planning of a promotional event  
- Swedish massage and mechanical massage  
- Indian head massage  
- Body and skin analysis  
- Epilation

**What can I do next?**  
A career working in a spa, resort or cruise ship, or as a sales representative or equipment/product trainer.

Looking to continue your studies?  
Progress to our Level 4 Diploma in Advanced Beauty Therapy.

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### Hairdressing

**Code:** 0672  
**Duration:** 1 year

Showcase your own work through county-wide competitions and shows. Get the latest tips and techniques through masterclasses by professionals from famous brands such as Wella.

**What will I need?**  
Level 2 in Hairdressing or a recognised non-NVQ equivalent, plus excellent practical skills and relevant professional experience. Completing a trade test (practical and written) is required before enrolment.

**What will I study?**  
- Cut hair using a combination of creative techniques  
- Colouring hair using a variety of techniques  
- Colour correction services  
- Creatively style and dress hair  
- Creatively dress long hair  
- Monitor procedures to safely control work operations  
- Marketing and promotion of products to clients

**What can I do next?**  
Begin a freelance career as a self-employed make-up artist, or progress to higher levels of study. In addition, you will be eligible to become a member of the British Association of Beauty Therapy and Cosmetology (BABTAC).

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### Hair and Media Make-Up: Theatrics and Special Effects

**Code:** 2323  
**Duration:** 1 year

If you have an artistic streak and dream of working in the fashion, photography, theatre, TV or cosmetics industry then this course will develop the skills you need to succeed.

**What will I need?**  
Level 2 Technical Certificate in Hair and Media Make-Up. Applicants will be required to complete a trade test (practical and written) before enrolment.

**What will I study?**  
- Airbrush make-up  
- False lash application  
- Fashion and photographic make-up  
- Media make-up  
- Cosmetic make-up science  
- Camouflage make-up

**What can I do next?**  
Begin a freelance career as a self-employed make-up artist, or progress to higher levels of study. In addition, you will be eligible to become a member of the British Association of Beauty Therapy and Cosmetology (BABTAC).
HEALTH & SOCIAL CARE

Introduction to Early Years and Social Care

Code: 2505
Duration: 1 year
This course is an excellent starting point for enthusiastic people interested in exploring the care and education sectors.

What will I need?
A caring nature and desire to provide support to people of all ages is essential. You will need to complete a DBS check and attend a course introduction meeting.

What will I study?
Your subjects will include:
- Children learning through everyday experiences
- Physical activities for children
- Health and social care needs
- Personal care
- Managing health

What can I do next?
Upon gaining your qualification you will be able to progress onto the Diploma for Early Years Practitioner, an apprenticeship, or Level 2 Diploma in Health and Social Care.

HEALTH & SOCIAL CARE

Diploma in Health and Social Care

Code: 85561
Duration: 1 year
This course will allow you to develop your understanding and knowledge of care professions, setting you up for a career making a positive difference to people’s lives.

What will I need?
3 GCSEs (A*-D/9-3), or successful completion of Level 1 programme. You will need to complete a DBS check.

What will I study?
You will have unit assessments in the following modules:
- Lifespan development
- Individual needs
- Communicating in the health and social care sector
- Anatomy and physiology for health and social care

What can I do next?
Progress to Level 3 – further study will open the door to careers such as social work, residential care management, housing and the probation service. Opportunities for employment straight away will include working in care homes, community work and the voluntary sector, plus classroom support, hospitals and primary care trusts.

HEALTH & SOCIAL CARE

Extended Diploma in Health and Social Care

Code: 2503
Duration: 2 years
As well as being a recognised entry qualification into university, this course has been designed specifically for those with an interest in nursing, social work, teaching, psychology or healthcare. Set your sights high.

What will I need?
4 GCSEs (A*-C/9-4), including English language or maths, or a Level 2 Diploma in Health and Social Care with English and maths. You will need to complete a DBS check.

What will I study?
- Developing effective communication within health and social care
- Sociological and psychological perspectives
- Fundamentals of anatomy and physiology
- Research methodology for health and social care
- Supporting individuals care needs

What can I do next?
Progress onto university or further training. Career prospects will include nursing, occupational therapy, physiotherapy and teaching to name a few.

To find out more and apply, visit westherts.ac.uk or call us on 01923 812345

The key to all codes can be found on page 27
Extended Diploma in Healthcare Science

Code: 2504
Duration: 2 years

Combine the skills and knowledge employers are looking for with practical workplace scenarios, and prepare for a career in the healthcare science setting.

What will I need?
4 GCSEs (A*-C/9-4), including science and either English language or maths. You will need to complete a DBS check.

What will I study?
• Human lifespan development
• Meeting individual care and support needs
• Promoting public health
• Microbiology for health science
• Complementary therapies
• Scientific technique for health science
• Biochemistry for health
• Psychological perspectives
• Principles of safe practice

What can I do next?
Progress onto an Honours degree at university. You’ll open up a wide range of rewarding career opportunities within the industry including nursing, midwifery, paramedic science, podiatry, radiography and other health professions.

96% of students are pleased with student support services

GET QUALIFIED

The key to all codes can be found on page 27

To find out more and apply, visit westherts.ac.uk or call us on 01923 812345
Diploma in Logistics

Code: 9100
Duration: 1 year
Combining elements of business, geography, computing and communications, this introduction to Logistics is designed to provide you with the foundational knowledge for future success.

What will I need?
3 GCSEs (9-3) including English or maths, or completion of a relevant Level 1 Diploma.

What will I study?
You will have unit assessments in the following modules:
• Developing productive working relationships
• Customer service
• Compliance
• Transportation for supply chain logistics
• Online information management
• Safety and wellbeing in a digital working environment

What can I do next?
Upon successful completion of this course you should aspire to study the Level 3 Extended Diploma in International Logistics. Some students may be ready to find training within the sector. You could also progress to study at level 3 in a related subject such as Engineering, Business or Computing.

Extended Diploma in International Logistics

Code: 9101
Duration: 2 years
Map your future out with a career in this rapidly growing industry. Develop the skills you need to work for businesses driving exciting technological change.

What will I need?
4 GCSEs (9-4) including English or maths, or completion of a relevant Level 2 Diploma.

What will I study?
Your subjects will include:
• Supply chain logistics
• Collaborating online
• Team leadership
• Contract law
• Importing goods within the supply chain
• Supply chain geography
• Digital career development

What can I do next?
You’ll work to build links to industry across the region to ensure you have the skills and knowledge to progress to employment or further education and training.

To find out more and apply, visit westherts.ac.uk or call us on 01923 812345

The key to all codes can be found on page 27
Diploma in Creative Media Production

Code: 8900
Duration: 1 year
Success in this fast-paced and continually evolving industry requires a constant passion for new ideas. Up your skillset, encourage your creative streak and you’ll have plenty of career options.

What will I need?
3 GCSEs (A*-D/9-3), including English language, or completion of a relevant Level 1 programme.

What will I study?
Key subject areas include:
• Moving image and audio production
• Advertising techniques
• Exploring media audiences
• Media structure and creation
• Media ownership
• Deconstructing media production: TV, films, games

What can I do next?
Progress onto Level 3 courses in: TV, film, photography, media production, digital gaming or journalism. Possible careers include junior positions in film or TV, photography, sound creation or the advertising industry.

To find out more and apply, visit westherts.ac.uk or call us on 01923 812345

Extended Diploma in Creative Media: Film and TV

Code: 8997
Duration: 2 years
Explore the spectrum of skills needed to set up a career in filmmaking, directing, producing or broadcasting. You’ll be responding to creative briefs and getting work ready, so tune in and aim high.

What will I need?
4 GCSEs (A*-C/9-4), including English language or a Level 2 Diploma in media or art and design.

What will I study?
Subject areas include:
• Structure of the film and TV industries
• Employment in the industry
• Professional practices
• Research methods
• Analysis of media products
• Production techniques for video
• Production management
• Multi-camera studio production
• Soundtrack production for video
• Video editing
• Scriptwriting

What can I do next?
Further study options include the HND in Creative Media Production here at college, or an Honours degree at university. Possible careers include film, television and a wide range of media-related employment.

To find out more and apply, visit westherts.ac.uk or call us on 01923 812345

Extended Diploma in Creative Media: Digital Content Production

Code: 9001
Duration: 2 years
Creative online content has become an essential tool for businesses. Become a creative storyteller within brand standards, producing and publishing successful content.

What will I need?
4 GCSEs (A*-C/9-4), including English language, or a relevant Level 2 qualification.

What will I study?
• Digital media skills
• Media campaigns
• Advertising, PR and marketing
• Writing copy for web and print
• Digital photography
• Image manipulation techniques
• Moving image production
• Presenting TV, radio and podcasts
• Blog and website production

What can I do next?
You’ll be set for an honours degree in a wide variety of disciplines including publishing, media, graphic design, journalism, advertising, PR, communications and more. Alternatively jump straight in to industry with an entry level role or apprenticeship.

To find out more and apply, visit westherts.ac.uk or call us on 01923 812345
Extended Diploma in Creative Media: Digital Gaming

Code: 8998
Duration: 2 years

This course introduces you to the conceptual and creative aspects of this thriving medium. Learn essential skills for designing, creating and working with games.

What will I need?
4 GCSEs (A*-C/9-4), including English language, or a relevant Level 2 qualification.

What will I study?
- Environmental, character and game design
- Digital concept art and game asset creation
- 3D modelling, rendering and animation
- Working in the gaming industry
- Working with game engines
- Games promotion

What can I do next?
You’ll be ready to start a career in games design, alternatively you may wish to take your studies to the next level with HND in Creative Media Production: Game Development, a degree in Games Design or Honours programme at university. The games industry is thriving across the region, you’ll have next-level opportunities at your fingertips.

To find out more and apply, visit westherts.ac.uk or call us on 01923 812345

The key to all codes can be found on page 27
Diploma in Light Vehicle Maintenance

1

Code: 8815Q
Duration: 1 year
If you have a love of cars and want to work in the motor vehicle sector, this is the perfect course for you to start learning the basic technical skills.

What will I need?
An enthusiasm for practical and theory – be ready to learn and get hands on from day one.

What will I study?
Training is through a mix of theory and practice in our modern workshops, subjects include:
• Inspection techniques
• Servicing
• Identification and function of components

What can I do next?
Study for one year full time to complete the Diploma in Light Vehicle Maintenance and Repair Principles.

Diploma in Light Vehicle Maintenance and Repair Principles

2

Code: 8813
Duration: 1 year
You’ll develop your skills in the workshop and continue to add to your knowledge of motoring technologies. Continual assessment prepares you for the IMI exams and practical tasks.

What will I need?
Successful completion of Level 1 Diploma in Vehicle Maintenance.

What will I study?
• Motor vehicle systems
• Removal, inspection and replacement
• Construction
• Identification of hybrid/electric vehicles

What can I do next?
Study an apprenticeship with an employer or progress to the Level 3 Diploma in Light Vehicle Maintenance and Repair Principles at college.

Diploma in Light Vehicle Maintenance and Repair Principles

3

Code: 8947
Duration: 1 year
After completing your Level 2 qualification, now is the time to progress to Level 3. Take your knowledge to an advanced level, opening up a whole new world of opportunities.

What will I need?
Successful completion of the Level 2 Diploma in Light Vehicle Maintenance.

What will I study?
• Climate control
• Advanced diagnostics
• Engine management
• Advanced vehicle safety systems
• Hybrid and electric vehicle technology

What can I do next?
Successful students will be ready to find work or progress to study Motor Vehicle Engineering and related subjects as a higher apprenticeship.

To find out more and apply, visit westherts.ac.uk or call us on 01923 812345
The key to all codes can be found on page 27
Diploma in Music Industry
Skills: Production

Code: 8514
Duration: 1 year
Working behind the scenes in the music industry provides plenty of long-term career opportunities, if you have a keen interest in producing music, this course is for you.

What will I need?
3 GCSEs (A*-D/9-3), including English, or a Level 1 Diploma in a related field, plus evidence of music you have created.

What will I study?
Modules can include:
• Recording techniques
• Professional development
• Self-promotion
• Exploring computer systems (Logic Pro and Pro Tools)
• Producing music and recording in the studio
• Developing music theory
• Live events management
• Production techniques

What can I do next?
Successful completion will set you up to progress to the Level 3 Extended Diploma in Music Production, you’ll continue to hone your skills and prepare for a university degree or HND Music here at college.

Diploma in Music Industry
Skills: Performance

Code: 8514
Duration: 1 year
The music industry isn’t all TV talent show auditions. There’s a multitude of long-term career opportunities, all of them creatively rewarding and sonically inspired.

What will I need?
3 GCSEs (A*-D/9-3), including English, or a relevant Level 1 Diploma, plus evidence of music you have written/performed.

What will I study?
• Professional development
• Self-promotion
• Music sequencing and composing
• Developing music theory
• Music skill development
• Songwriting skills

What can I do next?
Successful completion opens the door to Level 3 Extended Diploma in Music Performance and you will develop your skills to ready you for a degree at university or the HND Music at college.

Extended Diploma in Music Performance

Code: 9004
Duration: 2 years
Calling all singers, guitarists, bass players, pianists and drummers. Turn your passion into a career, this course has been developed especially for you.

What will I need?
4 GCSEs (A*-C/9-4), including English, or Level 2 Diploma in music or performing arts. You will be invited to showcase your talents to our course tutors.

What will I study?
• Genres of popular music
• Band studies
• Music industry
• Improvisation
• Theory and harmony
• Music around the world
• Instrumental study
• Critical listening

What can I do next?
Further study includes HND Music here at College. You could be ready to launch your career straight away, whether that’s performing, teaching, composing and arranging, technical support management or administration.

To find out more and apply, visit westherts.ac.uk or call us on 01923 812345

The key to all codes can be found on page 27
Extended Diploma in Music Production

Code: 9003
Duration: 2 years
This practical, hands-on qualification is designed to provide a comprehensive introduction to music production. Develop your skills in our state-of-the-art studios.

What will I need?
4 GCSEs (A*-C/9-4), including English, or Level 2 Diploma in music. You will be invited to showcase your talents to our course tutors.

What will I study?
- Studio recording techniques
- Mixing and mastering
- DAW and sequencing
- Sound creation and synthesis
- Live sound systems
- Live events
- Music industry

What can I do next?
Options for further study include an Honours degree in popular music and recording, live sound, music business or HND Music here at College. You will also be prepared for a career in the music industry.

Hempstead Road Studios began as an idea to provide a creative environment for musicians based in Hertfordshire and North London.

We have created facilities that can achieve the highest possible standards in music production, pushing past the scope to make Hempstead Road Studios the area’s creative hub. Our Music students have access all areas to create, record and play.

Visit Hempstead Road Studios on YouTube for a sneak peak.

Hempstead Road Studios

Pro Tools 101
Get Ahead
Bag this valuable industry certificate on our music production courses.

To find out more and apply, visit westherts.ac.uk or call us on 01923 812345
The key to all codes can be found on page 27
Extended Diploma in Performing Arts: Acting

Code: 9005
Duration: 2 years
Get set for a career in the spotlight. Learn from our expert tutors and rehearse in our professional theatre to maximise your potential on the stage.

What will I need?
4 GCSEs (A*-C/9-4), including English, or Level 2 Diploma in Performing Arts. You will be invited to showcase your talents to our course tutors.

What will I study?
In our state-of-the-art theatre, rehearsal rooms and recording studios you’ll study:
• Principles of acting
• Devising theatre
• Classical theatre
• Explore performance styles
• Creating performance material
• Contemporary theatre
• Physical theatre
• Audition techniques
• Improvisation
• Acting skills

What can I do next?
Further study options include degrees in Performing Arts, or a professional diploma in drama school focusing on musical theatre. Careers include professional theatre, film and TV acting.

Diploma in Performing Arts and Production Arts

Code: 3029
Duration: 1 year
Always loved performing and want to improve your technique and understanding? Challenge yourself and turn that passion into transferable skills and a future full of career opportunities.

What will I need?
3 GCSEs (A*-D/9-3), including English, or completion of a relevant Level 1 Diploma. You will be invited to showcase your talents to our course tutors.

What will I study?
Developing your skills through a range of modules including:
• Performing arts skills
• Performing arts production
• Creative impressions
• Audition and portfolio process
• Professional development

What can I do next?
The majority of our students continue to develop their skills and expand their portfolio of work on a Level 3 Extended Diploma here at college.

Extended Diploma in Performing Arts: Musical Theatre

Code: 9006
Duration: 2 years
Develop professional performance skills, across a variety of musical theatre styles including The Book, Rock’n’Pop, Concept and Jukebox.

What will I need?
4 GCSEs (A*-C/9-4), including English, or Level 2 Diploma in Performing Arts. You will be invited to showcase your talents to our course tutors.

What will I study?
In our state-of-the-art theatre, rehearsal rooms and recording studios you’ll study:
• Singing: Vocal health, stylistic technique, repertoire and vocal performance
• Acting: Greek theatre, Melodrama, Farce, Brecht, Naturalism
• Dancing: Tap, Jazz, Ballet and styles workshop
• Audition techniques
• History of musical theatre

What can I do next?
Further study options include degrees in Performing Arts, or a professional diploma in drama school focusing on musical theatre. Careers include professional theatre, film and TV acting.

To find out more and apply, visit westherts.ac.uk or call us on 01923 812345

The key to all codes can be found on page 27
**Extended Diploma in Production Arts**

**Code:** 9009  
**Duration:** 2 years

Interested in a career behind the spotlight? This course is the ideal starting point to develop your skills, build your confidence and learn your trade. Areas covered include lighting operation and design, construction, and sound and stage management.

**What will I need?**
4 GCSEs (A*-C/9-4), including English, or successful completion of a relevant Level 2 Diploma.

**What will I study?**
- Work as a member of the college’s production team
- Live working briefs
- Support performing arts/music students and projects
- Provide tech support for gigs and productions, in-house and in the community

**What can I do next?**
HND or Honours degree in production or related subjects at university or drama school. Alternatively you could be ready to find employment in the industry.

**Extended Diploma in Performing Arts: Dance**

**Code:** 9008  
**Duration:** 2 years

A fantastic course for people that love dance enough to make a career out of it. You’ll study a range of disciplines, create work for real projects and improve your skills ready for employment.

**What will I need?**
4 GCSEs (A*-C/9-4), including English, or Level 2 Diploma. You will be invited to showcase your talents to our course tutors.

**What will I study?**
- Contemporary
- Ballet
- Jazz
- Choreography
- Urban dance
- Dance appreciation
- Contact improvisation
- Employability skills
- Rehearsing and performing skills

**What can I do next?**
Many students go on to top dance schools and universities. Dance is a diverse and varied industry, with job opportunities including performing, teaching, choreography, dance administration and promotion.

To find out more and apply, visit westherts.ac.uk or call us on 01923 812345

The key to all codes can be found on page 27
Diploma in Plumbing

1. Code: 9980
   Duration: 1 year
   Studying in our brand new plumbing workshops, you'll get to grips with the latest industry standards to prepare you for a career that's in high demand.

   What will I need?
   This is a skills-based course, so many students will start from Level 1.

   What will I study?
   Subject areas are:
   - All domestic aspects of plumbing, heating and sanitation
   - Hot and cold water systems
   - Plumbing sciences
   - Environmental awareness

   What can I do next?
   Progress onto the Level 2 Plumbing qualification to take your skills to the next level.

Diploma in Plumbing

2. Code: 0247
   Duration: 1 year
   Improve your technical skills and get ready for the industry. Succeed here and you'll have the knowledge to find work as a plumber’s mate.

   What will I need?
   3 GCSEs (A*-D/9-3), including English and maths, or Level 1 Diploma.

   What will I study?
   Key principles include:
   - Common plumbing processes
   - Cold and hot water systems
   - Scientific principles
   - Central heating systems
   - Electrical supply
   - Health and safety

   What can I do next?
   Progress to an apprenticeship in plumbing, or if you are employed you could move onto the Level 2 NVQ. You’ll be equipped with the skills and confidence to begin in the industry.
### Introduction to Professional Cookery

**Code:** 0398  
**Duration:** 1 year

If you have a passion for food and cooking and wish to pursue a career in professional cookery, this course is a great place to learn the practical skills you’ll need for success in the kitchen.

**What will I need?**  
This is a skills-based course where students will traditionally need to start at Level 1.

**What will I study?**  
Studying in a realistic environment you will learn cooking techniques including:
- Poaching, boiling and steaming
- Baking and roasting
- Grilling and frying
- Braising and stewing

You will also gain industry-required awards in:
- HABC Level 2 in Food Safety, Health and Safety
- VRQ Level 1 Food and Beverage Service

**What can I do next?**  
Progress to the Level 2 Diploma in Professional Cookery or Culinary Skills.

### Diploma in Culinary Skills

**Code:** 8150  
**Duration:** 1 year

Learn and develop skills across a range of food preparation and cooking techniques.

**What will I need?**  
Successful completion of a relevant Level 1 Diploma.

**What will I study?**  
The skills you will learn include:
- Food safety
- Health and safety
- Preparation and cooking of meat, poultry, fish, pasta and vegetable dishes
- Preparation and cooking of soups, stocks and sauces
- Hot and cold starters and desserts
- Production of sandwiches, cold dishes and healthy meals

You will also gain industry-required awards in:
- HABC Level 2 Healthier Foods and Special Diets
- VRQ Level 2 Food and Beverage Service

**What can I do next?**  
Start work in a junior position within cafes, clubs, contract catering and more. You could also join the industry as an apprentice.

### Diploma in Professional Cookery

**Code:** 0388  
**Duration:** 1 year

Get creative in the kitchen and build on your skills to make really great food.

**What will I need?**  
Successful completion of the Level 1 Diploma in Professional Cookery.

**What will I study?**  
- Preparing and cooking soups and sauces, fruit and vegetables, poultry, meat and offal
- Working with fish and shellfish, rice, pasta, grains and egg dishes
- Preparing and cooking desserts, puddings and bakery products
- Working busy evening services in our restaurant
- Creating and costing themed menus

You will also gain industry-required awards in:
- HABC Level 2 Healthier Foods and Special Diets
- VRQ Level 2 Food and Beverage Service

**What can I do next?**  
Progress to the Level 3 Diploma in Advanced Professional Cookery. Career opportunities could include commis chef or related jobs, in addition to a variety of roles within the culinary arts industry.

To find out more and apply, visit westherts.ac.uk or call us on 01923 812345  
The key to all codes can be found on page 27
Diploma in Advanced Professional Cookery: Kitchen and Larder

**Code:** 2391

**Duration:** 1 year

Take the opportunity to test your skills and get creative, study to be a chef and bring your passion to life in our professional kitchens and restaurant.

**What will I need?**
4 GCSEs (A*-C/9-4), including English and maths, successful completion of the Level 2 Diploma in Professional Cookery or equivalent.

**What will I study?**
You will have the opportunity to design your own signature dishes, and perfect your cooking skills in the kitchen including:
- Preparing poultry, game, fish, shellfish, meat and vegetables
- Preparing sauces, purées and side dishes
- Kitchen and larder practice and theory
- Practical English and maths skills
- Sustainability
- Working in our busy restaurant

You will also gain an HABC industry award in:
- Supervising Food Safety
- Supervising Health & Safety

**What can I do next?**
Progress to a Foundation degree or Honours degree, or start work straight away as a senior commis chef in a hotel, restaurant or contract catering kitchen.

To find out more and apply, visit westherts.ac.uk or call us on 01923 812345

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Extended Diploma in Hospitality and Event Management

**Code:** 0342

**Duration:** 2 years

Hospitality and event management is a diverse sector always on the lookout for young people with the right personality and skillset. Get qualified and prepare yourself for a career full of ever-changing opportunity.

**What will I need?**
4 GCSEs (A*-C/9-4), including English and maths, or a relevant Level 2 qualification.

**What will I study?**
- The hospitality industry
- Financial control in hospitality
- The principles of supervising customer service
- Planning and managing a hospitality event
- Marketing
- HR management
- Basic cooking skills in international cuisine
- Food and beverage service skills

**What can I do next?**
Enter the Hospitality and Events sector as a member of staff, trainee manager or entrepreneur. Progress your studies at university or on an advanced apprenticeship.

To find out more and apply, visit westherts.ac.uk or call us on 01923 812345

The key to all codes can be found on page 27
Combined Diploma in Psychology with Health and Social Care

Code: 2507
Duration: 2 years
Combining the scientific study of minds and behaviour with the application of healthcare practices, this course provides you with an in-depth understanding of human behaviour which remains fundamental to many jobs in the fields of Psychology and Health and Social Care.

What will I need?
4 GCSEs (9-4/A*-C) including English, maths and science, or a Level 2 Diploma in a related field.

What will I study?
Modules can include:
• Psychological approaches and applications
• Health psychology
• Human lifespan development
• Working in health and social care
• Anatomy and physiology for health and social care
• Enquiries into current research

What can I do next?
Successful completion will set you up to progress to degree level study at university on a BSc (Hons) in Occupational Health, BSc in Education and Child Psychology or similar. Career paths across both Psychology and Health and Social Care include; clinical psychologist, counselling psychologist, health psychologist, nurse, occupational therapist, teacher and more.

Combined Diploma in Psychology with Forensic Investigation

Code: 2506
Duration: 2 years
This course will provide you with the theoretical understanding of what is required to study at degree level and progress into employment within the industry. Combine Forensic Investigation techniques with Psychology practices and be well-equipped for a fast-paced career.

What will I need?
4 GCSEs (9-4/A*-C) including English, maths and science, or a Level 2 Diploma in a related field.

What will I study?
Modules can include:
• Psychological approaches and applications
• Principles and applications of science
• Practical scientific procedures and techniques
• Science investigation skills
• Forensic investigation
• Applications of criminology
• Criminal investigation

What can I do next?
Successful completion will set you up to progress to degree level study at university. You’ll be on track for a wide variety of potential career paths across both Psychology and Forensic Investigation including; clinical psychologist, counselling psychologist, health psychologist, analytical chemist, biomedical scientist, forensic scientist, scientific laboratory technician and more.

Combined Diploma in Psychology with Sport

Code: 2509
Duration: 2 years
Psychology is an increasingly important factor in elite level sport, uncover what gives athletes that extra edge and the theory behind their performance. Learn how these fields are linked and turn that knowledge into a career.

What will I need?
4 GCSEs (9-4/A*-C) including English, maths and science, or a Level 2 Diploma in a related field.

What will I study?
Modules can include:
• Psychological approaches and applications
• Conducting psychological research
• Health psychology
• Health, Wellbeing and Sport
• Coaching skills
• Sport development
• Sport psychology

What can I do next?
Take what you’ve learned to the next level by studying the HND in Sport here at college, you’ll have the UCAS points to study at university on a wide range of Sport and Psychology-based degrees. Alternatively start your career as a sports assistant, sports coach or a role in sports development.

To find out more and apply visit westherts.ac.uk or call us on 01923 812345

The key to all codes can be found on page 27
Diploma in Public Services

1

Code: 06571
Duration: 1 year
Aspiring to join the armed forces or emergency services? This course offers an insight into working life across these professions, preparing you for progression across the sector.

What will I need?
3 GCSEs (A*-D/9-3), or successful completion of a relevant Level 1 programme.

What will I study?
• Uniformed public services employment and skills
• Adventurous outdoor activities
• Land navigation by map and compass
• Crime and its effects
• Preparing to respond to emergency incidents
• Health, fitness and lifestyle

What can I do next?
You can progress to the Level 3 Extended Diploma in Public Services.

Diploma for Entry to the Uniformed Services

2

Code: 8806
Duration: 1 year
An introduction to the public services providing you with the firm foundations to build a career on, you’ll learn a variety of life and employment skills.

What will I need?
A great work ethic and passion for helping others will go a long way towards success.

What will I study?
• Practical teamwork in public services
• Health and fitness
• Public service careers
• Self-management skills
• Community action
• Personal skills for public services
• Public service incidents

What can I do next?
You can progress to the Level 2 Diploma in Public Services and, with further study and training, start your career in the public or emergency services.

Extended Diploma in Public Services

3

Code: 0659
Duration: 2 years
Prepare for a career in the armed forces or emergency services with this in-depth look at what these key areas require for success.

What will I need?
4 GCSEs (A*-C/9-4), including English or maths, or successful completion of a relevant Level 2 Diploma.

What will I study?
• Government policies and the public services
• Teamwork and leadership
• Outdoor and adventurous expeditions
• Crime and its effects
• Planning activities and projects
• Practical team sports
• Citizenship
• War and conflict

What can I do next?
You can progress your studies here at college, with an HND in Public Services or at university with an Honours degree. This course also opens up a host of career opportunities within the uniformed public services.

To find out more and apply, visit westherts.ac.uk or call us on 01923 812345

The key to all codes can be found on page 27.
Extended Diploma in Forensic and Criminal Investigation

**Code:** 8800
**Duration:** 2 years
This course covers the practical application of a wide range of topics within the field. Aim high and develop the skills and knowledge required for a rewarding career in science.

**What will I need?**
4 GCSEs (A*-C/9-4), including English, maths and science, or a relevant Level 2 Diploma and suitable progression in English and maths.

**What will I study?**
Modules could include:
- Principles and applications of science
- Science investigation skills
- Forensic investigation in procedures
- Applications of criminal and forensic psychology
- Forensic genetics

**What can I do next?**
Careers range from biomedical science to analytical chemist and research scientist. You’ll be well equipped to progress to higher education at a broad and varied level.

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Diploma in Applied Science

**Code:** 0649
**Duration:** 1 year
This course will provide a solid foundation for a career in science, criminal justice or public service.

**What will I need?**
3 GCSEs (A*-D/9-3), including science and either English or maths, or completion of a suitable equivalent qualification.

**What will I study?**
- Chemistry and our earth
- Biology and our universe
- The living body
- Investigating a crime scene
- Science in medicine
- Investigating human behaviour
- Scientific skills

**What can I do next?**
With further training and study a number of careers within forensic science or related industries will be available to you. At college, you could move onto a Level 3 Diploma in Science, or related fields.

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Extended Diploma in Applied Science

**Code:** 8800
**Duration:** 2 years
This course covers the practical application of a wide range of topics within the field. Aim high and develop the skills and knowledge required for a rewarding career in science.

**What will I need?**
4 GCSEs (A*-C/9-4), including English, maths and science, or a relevant Level 2 Diploma and suitable progression in English and maths.

**What will I study?**
Modules could include:
- Applications of organic chemistry
- Contemporary issues in science
- Genetics and genetic engineering
- Forensic evidence collection and analysis
- Physiology of human body systems
- Chemistry for biology technicians
- Scientific investigations

**What can I do next?**
Careers range from biomedical science to analytical chemist and research scientist. You’ll be well equipped to progress to higher education at a broad and varied level.

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Diploma in Applied Science

**Code:** 0649
**Duration:** 1 year
This course will provide a solid foundation for a career in science, criminal justice or public service.

**What will I need?**
3 GCSEs (A*-D/9-3), including science and either English or maths, or completion of a suitable equivalent qualification.

**What will I study?**
- Chemistry and our earth
- Biology and our universe
- The living body
- Investigating a crime scene
- Science in medicine
- Investigating human behaviour
- Scientific skills

**What can I do next?**
With further training and study a number of careers within forensic science or related industries will be available to you. At college, you could move onto a Level 3 Diploma in Science, or related fields.

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SCIENCE

To find out more and apply, visit westherts.ac.uk or call us on 01923 813345

The key to all codes can be found on page 27
Introductory Diploma in Sport

Code: 2537
Duration: 1 year
Get active, get career-minded. Tailor your study for entry-level work in the sport, fitness and leisure industries.

What will I need?
A great attitude, good work ethic and passion for sport are all required for success on this course.

What will I study?
• Assisting in the planning, delivery and evaluation of an activity
• Leading a healthy lifestyle
• Participating in sport
• Improving personal exercise and fitness
• Understanding the active leisure and learning sector
• Components and functions of the body in physical activity

What can I do next?
You’ll be able to continue your studies with a Level 2 Diploma in Sport or Public Services. You can also start work in a leisure centre or as a sports coach assistant.

Diploma in Sport: Fitness and Exercise

Code: 88061
Duration: 1 year
The sport and leisure sector provides the first step on the career ladder for many young people. If you’re looking to kick start your future in this industry and have a real desire to succeed, then this is the course for you.

What will I need?
3 GCSEs (A*-D/9-3), or successful completion of a relevant Level 1 programme.

What will I study?
• Fitness for sport
• Practical sports performance
• The mind and sports performance
• Training for personal fitness
• Anatomy and physiology
• Carrying out a sports-related project

What can I do next?
You’ll gain the skills needed to find work or progress your studies to a higher level. You can progress to the Level 3 Extended Diploma in Sport. Alternatively, you can start work straight away in the leisure industry.

Extended Diploma in Sport: Development, Coaching and Fitness

Code: 8887
Duration: 2 years
Do you want to turn your passion for sport into a prosperous career? Your success starts here. Make a living out of motivating people to stay active and encouraging them to live a more healthy lifestyle.

What will I need?
4 GCSEs (A*-C/9-4), including English or maths, or a relevant Level 2 Diploma.

What will I study?
• Anatomy and physiology
• Sports nutrition
• Sports development
• Developing coaching
• Health and wellbeing in sport
• Self employment in sport
• Careers in the sport industry

What can I do next?
Successful students can progress to Active IQ qualification or gain entry to other relevant higher level programmes such as the HND Sport at college, university or apprenticeships. Career opportunities straight from college include assistant fitness instructor, trainee manager, plus opportunities in sports coaching.

To find out more and apply, visit westherts.ac.uk or call us on 01923 812345
The key to all codes can be found on page 27
Extended Diploma in Sport: Science and Performance

Code: 0380
Duration: 2 years
Science is a bigger part of sport than ever before. Learn how science can be applied to improve performance and refine the skills the industry needs.

What will I need?
4 GCSEs (A*-C/9-4), including English or maths, and science or a relevant Level 2 Diploma.

What will I study?
• Applied sport and exercise psychology
• Functional anatomy
• Applied research methods
• Biomechanics for sport
• Sports massage
• Coaching, performance and fitness
• Specialised fitness training

What can I do next?
Successful students can progress to the Active IQ qualification, gain entry to the HND Sport at college, or a sports science or therapy degree. Career opportunities straight from college include assistant fitness instructor, trainee manager, plus opportunities in sports coaching.

To find out more and apply, visit westherts.ac.uk or call us on 01923 812345

Fitness Exercise and Personal Training (Active IQ)

Code: 9902
Duration: 1 year
This industry-recognised qualification underpins the role of a fitness instructor and enables you to demonstrate your expertise in the workplace. You will gain all the skills to succeed in the fitness industry.

What will I need?
Applicants must have a Level 3 qualification at Merit or above and take an entry assessment. Mature applicants will be considered with relevant experience.

What will I study?
The course enables you to become a member of the Register of Exercise Professionals (REPS). The course divides into four qualifications:
• Level 2 Certificate in Fitness Instruction (Gym pathway)
• Level 2 Award in Instructing Circuit Sessions
• Level 3 Certificate in Sports Massage (Soft Tissue Therapy)
• Level 3 Certificate in Personal Training

What can I do next?
Progress your studies with higher level fitness qualifications. Careers include fitness instructor, personal trainer and sports massage therapist.

The key to all codes can be found on page 27
Diploma in Sport: Football

Code: 9904: Sport
9905: Sport Science

Duration: 2 years

Our football programme combines sporting prowess with the College’s outstanding learning environment. Ideal for students interested in sports coaching and sports development.

What will I need?
4 GCSEs (A*-C/9-4), including English or maths (and science for students on the sport science pathway), or an equivalent qualification, plus successful trials.

What will I study?
All football students will work towards the Level 3 Extended Diploma in Sport or Sport Science. You will receive a comprehensive grounding in FA coaching, theoretical studies and daily training. You will be taught the skills required to help you progress to a higher standard of football as well as gain the experience necessary to work within the sport and leisure industry.

What can I do next?
Successful students completing Level 3 may be ready to take up a career in coaching – as a sports assistant, in sports development or in other sports-related careers.
**Diploma in Travel and Aviation**

**Code:** 9906Q  
**Duration:** 1 year

An introduction to the travel and tourism industry, enabling you to develop strong communication skills and learn about the world of career opportunities on offer within this sector.

**What will I need?**  
If you’re passionate about travel, have good people skills and the will to succeed, this is the course for you.

**What will I study?**  
- Planning trips to attractions  
- UK travel destinations  
- Recommending a package holiday  
- The role of cabin crew  
- The role of an overseas representative  
- Introduction to aviation

**What can I do next?**  
You can progress to the Level 2 Diploma in Travel and Tourism or Aviation. With further training you can look for jobs in travel agencies, airline customer services, hospitality and tour operators.

**Diploma in Travel and Tourism Industry**

**Code:** 25901  
**Duration:** 1 year

This course will expand your knowledge and understanding of travel and tourism, setting you up for further study or work in the industry.

**What will I need?**  
3 GCSEs (A*-D/9-3), or successful completion of a relevant Level 1 programme.

**What will I study?**  
- Marketing in travel and tourism  
- The customer service experience  
- International travel and tourism destinations  
- Airports and airlines  
- Organising visitor attractions  
- The cruise industry

**What can I do next?**  
Successful students can progress on to the Level 3 Extended Diploma in Travel and Tourism or Aviation Operations. Possible career paths include travel agent, tour operator, hotel receptionist or airline customer services.

**Diploma in Aviation and Cabin Crew**

**Code:** 2585  
**Duration:** 1 year

A unique opportunity to gain two qualifications through one course, you will learn what is required to work for an airline or on the ground at the airport.

**What will I need?**  
3 GCSEs (A*-D/9-3), or successful completion of a relevant Level 1 programme.

**What will I study?**  
- Airline health, safety and security  
- Airline emergency procedures  
- Roles of air cabin crew on board  
- Airport check-in  
- Aircraft dispatch process  
- Supporting flight operations

**What can I do next?**  
Further study can be undertaken with the Level 3 Diploma in Aviation Operations or the Level 3 Diploma in Travel and Tourism. You will also be suitably trained for many jobs within the travel sector.

To find out more and apply, visit westherts.ac.uk or call us on 01923 812345. The key to all codes can be found on page 27.
Extended Diploma in Travel, Tourism and Events

Code: 9945
Duration: 2 years
This course gives you solid foundations for a career in the travel industry, helping you refine your skills and broaden your knowledge of the sector.

What will I need?
4 GCSEs (A*-C/9-4), including English or maths, or Level 2 Diploma or equivalent.

What will I study?
- Working overseas
- Airport experience
- Managing customer experience
- Global destinations
- Tourism enterprise

What can I do next?
Continue your studies at a higher level with HND International Travel and Tourism Management here at college. Alternatively you can find jobs including travel agency management, overseas rep or member of cabin crew.

Extended Diploma in Airport and Aviation Operations

Code: 9944
Duration: 2 years
Be a part of a dynamic industry, travelling to destinations worldwide. This course is a great platform for a career that shows you the world.

What will I need?
4 GCSEs (A*-C/9-4), including English or maths, or Level 2 Diploma or equivalent.

What will I study?
- Customer service
- Aircraft dispatch
- Health and safety on board
- Passengers operations
- Team leadership
- Bird and wildlife control

What can I do next?
You’ll be well placed to look for jobs in a number of airline related roles. Further studies here at college continue with HND International Travel and Tourism Management.
Access to Teaching

Code: 0114
Duration: 1 year
The course is a nationally-recognised qualification designed for people who wish to enter the world of teaching, but who lack the formal qualifications required for direct entry into university study. You will be in college three days a week.

What will I need?
GCSE (9-4/A*-C), in English language or maths, plus a range of assessments at interview.

All students are assessed for their English and maths skills at interview. Sometimes universities have higher GCSE grade requirements – please check the requirements for your chosen career path with your chosen higher education institution before starting an Access course.

What will I study?
- Assessment for learning
- Behaviour management
- Safeguarding
- Special educational needs
- Child development

What can I do next?
Successful completion of this course could enable you to progress onto a range of teaching degree pathways.

Access to Healthcare Professions/Nursing

Code: 0110
Duration: 1 year
This course is a nationally-recognised qualification designed for people who wish to study a health-related degree, such as Nursing, Midwifery, Radiography or Paramedic Science, but lack the traditional qualifications required for direct entry into university study.

What will I need?
GCSE (9-4/A*-C), in English language or maths, depending on chosen pathway, plus a range of assessments at interview.

All students are assessed for their English and maths skills at interview. Some universities require a pass in GCSE Science - please check the requirements for your chosen career path with your preferred higher education institution.

What will I study?
- Care principles
- Human anatomy and physiology
- Health and disease
- Drug calculations
- Mental health and illness
- Safeguarding children, young people and/or vulnerable adults

Depending on your chosen pathway you will study a number of optional modules related to your desired career path.

What can I do next?
A range of degree courses including Nursing, Midwifery, Physiotherapy, Mental Health, Occupational Therapy and Paramedic Science.

To find out more and apply, visit westherts.ac.uk or call us on 01923 812345

The key to all codes can be found on page 27
Apprenticeships are a great way to learn your craft and could be the ideal next step towards a career in your chosen industry.

The most important thing to know about an apprenticeship is that it is a real job, with training. You’ll earn while you learn, picking up new skills and nationally-recognised qualifications as you go.

Apprentices spend their time in the workplace, with time at College built in to help you achieve your qualification. You’ll be learning on the job for a minimum of 30 hours a week so you will need to be employed in your chosen profession.
A growing range of employers across the region are looking to apprentices to help their businesses succeed. This has led to apprenticeships becoming available for a wider range of career paths than ever before. Each year more employers choose apprenticeships as a way to develop their staff and business. Learning the foundations at college before progressing to a relevant apprenticeship is becoming an increasingly popular way for young people to get that great first job.

We offer apprenticeships in a range of areas including:
- Business Administration
- Career Development
- Carpentry
- Children & Early Years
- Customer Service
- Electrical Installation
- Hairdressing
- Heavy Vehicle Maintenance
- Human Resources
- Light Motor Vehicle Maintenance
- Procurement
- Project Management
- Plumbing & Heating
- Supporting Teaching & Learning
- Team Leadership
- Vehicle Body & Paint

To find out more and apply, visit westherts.ac.uk or call us on 01923 812345
We like our students to find the right balance between leisure and study time. We offer a full programme of activities throughout the academic year to cater for all hobbies and interests, and give you the opportunity to meet like-minded students.

We have an exciting enrichment campaign with a range of societies, including drama club, an LGBTQ+ society, debating society and many more engaging activities for you to get involved with.

There’s more than just the societies and events to get excited about – our sporting calendar is packed all year round and open to our students, regardless of ability or experience. Have a kick about at 5-a-side football, relax and find your focus with yoga classes or even make a splash with swimming sessions. On top of all this, students are entitled to free gym sessions.

Visit gap.westherts.ac.uk to see the exciting activities that take place right across the year.
LEARNING RESOURCE CENTRES

Rethink what you know about learning.

Our LRCs are hives of information and exclusively available to our students. Stacked with a wealth of resources, you’ll find everything you need—e-books, electronic newspaper subscriptions, journal databases and a wealth of online study.

Study comfortably
Can’t make it in to an LRC? You can take your studies with you. Log in from home and across devices to make your learning and revision more accessible than ever.

Helping you achieve
If ever you find yourself in need of a little extra support, our Study Plus team provide one-to-one sessions to help our students unlock their full potential. If you need help with English or maths, a particular subject area, advice on research, or simply someone to proofread your work, the Study Plus team will be on hand to help.

STUDYPLUS

1:1
You can book 1:1 sessions with our Study Plus team whenever you need a helping hand.

LRCs

ADDITIONAL INFORMATION
Our higher education programmes are designed to offer you greater freedom than a standard degree course. Choose from two-year Foundation degrees, HNDs or higher level apprenticeships.

Choose HE at West Herts College and you’ll be able to:

• Enter the graduate jobs market straight away, with a formal HE qualification that’s widely recognised by employers

• Progress your studies further at university to gain a full Honours degree - these top-up programmes typically take one or two years

• Join your chosen industry and return to top-up to a higher qualification at a later date

• Whatever your plans, you can expect your time with us to focus on your chosen career and future professional success

You’ll sharpen your potential through work experience, live briefs and project work. Studying close to home will help you grow your professional network as well as saving money, and with London on your doorstep you’ll be well prepared for the career that follows.

Qualifications to get you employed
At West Herts College we offer a broad range of exciting degree-level programmes that will challenge you to think big and broaden your skills. Our courses combine the freedom to think with live briefs to implement ideas, you’ll have access to all the latest equipment and kit required to hone your craft and you’ll complete your studies with a portfolio or CV to really wow employers.

At westherts.ac.uk to browse our degrees and higher education courses.
STUDY PART-TIME

We have a great range of courses to help you get qualified, boost your prospects or enjoy some leisure time. You'll have access to our professional facilities, plus all the advice and support you need to achieve your goals. Studying with us has never been simpler.

Whether you are looking to move your career forward or try something new, we've got the course for you.

Learn – and get qualified
Enhance your CV with a certified qualification and stand out from the crowd.
- Accounting, Business and Management
- Computer-aided Design
- Counselling
- Electrical Installation
- English and maths
- ESOL
- Hairdressing and Beauty Therapy
- Health and Safety
- Health and Social Care
- Human Resources
- Information Technology
- Plumbing
- Sign Language
- Sport
- Teaching and Training
- Welding

Learn – at your leisure
Enrol online for one of our short courses and you’ll be enjoying a fun, new challenge in no time at all.
- Art & Design
- Crafts
- Creative Writing
- Employability and Personal Development
- Floristry
- Food Skills
- Interior Design
- Languages
- Media
- Photography

FREE TO STUDY
Did you know that many of our part-time courses are government funded? Call our admissions team on 01923 812345 to find out more.
Make the most of the support and resources available to you and stay on track for success.

**Personalised Learning**
Benefit from progress and attainment sessions and personalised target setting. Your personal tutor will support you from day one, agreeing your individual learning plan and helping you focus on achieving your goals.

**Monitoring Your Progress**
Students have access to our online mark books, where tutors record grades, attendance and punctuality. As the course progresses you’ll be able to plan for future projects, see your grades and check your progress towards your final achievement.

**Parents & Carers**
We want you to be involved in your child’s education and we always welcome your feedback. You can access the online parent portal, contact us at any time whenever you need us.

**Safety First**
The College fully recognises its role to support, prevent issues and safeguard students. We have comprehensive policies that ensure student welfare is at the heart of everything we do. You can find these on our website.

**Student Life**
There is always a buzz on campus, with a full programme of activities planned every year. Make the most of work experience, careers fairs, trips and visits, competitions, external speakers and awareness and fundraising events.

**Personalised Support**
Many young people encounter difficulties that may affect their studies - we have dedicated staff on hand to support. A range of support is available including specialist teaching, adapted materials, classroom support and special examination arrangements.

**Financial Support**
Support is available to students that qualify for financial assistance. It’s money to help with practical matters like travel, childcare and other costs. In addition, many students that receive free meals at school can have lunch free, here at college.

**No Hidden Costs**
The College provides all students with what they need to start their course. Where courses have special requirements incurring costs, these will always be outlined from the start.
HOW TO FIND US

We’re lucky enough to have campuses benefiting from specialist facilities, designed to prepare our students for the world of work.

Whether you study in our brand new Hemel Hempstead campus, or get creative at Watford, you’ll be ideally placed to enjoy your time at college.

You’ll have the kit and equipment at your fingertips to get you ready for that great first job or place at university.

**HEMEL HEMPSTEAD**
Marlowes
Hemel Hempstead
HP1 1HD

**WATFORD**
Hempstead Road
Watford
WD17 3EZ

Detailed maps showing how to find us can be found on our website westherts.ac.uk
Demand for young people with the right skills has never been higher. Our campuses are located within easy commuting distance of London, so you’ll have access to employers in the city as well as building your network across Hertfordshire and beyond. Succeed with us and open up a wealth of opportunity.

Large employers across the area are growing fast, with more moving into the area all the time.

Small businesses make up the majority of employers in the region - they are the backbone of the economy and offer great opportunities for young people beginning their careers.

Employers are eager to meet and recruit young people with the right skills, we’ll equip you with everything you need to boost your employability.

There’s never been a greater choice of exciting careers locally, with Hertfordshire employers growing and business in London expanding out into the area.

Job opportunities are broad across the region, we’ve picked out some of the key areas that are set to see continued growth over the coming years.

- Science & Technology
- Engineering & Manufacturing
- Film, Media and Gaming
- Business & Financial Services
- Social Care
We like to do things a little differently here at West Herts College, so we invite all our applicants to a Course Introduction Meeting. These group meetings are available on campus and online, and are a great opportunity for you to get to know your tutors and course and find out more about life at college.

**What happens at the meeting?**
We like you to meet your tutors and your new classmates so, after a presentation that introduces you to us and your course, you get the chance to sit down with your tutor and go into a bit more detail.

**How do I get invited to a Course Introduction Meeting?**
Simple – just apply and we’ll be in touch.

**Do I need to prepare anything?**
In most cases, no. However, if you’re applying for a creative subject such as performance, art or music, we’d love to see examples of your talent in our mini-workshops at your meeting! Your invitation will include more details on what to bring with you.

I might need support at college, can I find out more?
Absolutely! If you need support, just let us know when booking your meeting and we’ll make sure our support staff are on hand to meet your needs.

Can I bring someone with me?
You are more than welcome to bring a family member or friend or two. Just let us know when you book your place.

I'd like to find out about more than one course, can I do that?
Of course, you don’t have to make your mind up just yet. Come and find out about the courses you’re interested in - our admissions experts will be available to offer extra guidance.

Okay, so what’s next?
If you’re happy with your choice we’ll send you a handy guide that tells you what to expect next and how you can enrol.

It’s that simple. We’ll keep you up to date with all the exciting things going on at college by email, offering a sneak peek at what you can expect when you join us in September!
**APPLICATION FORM**

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<th>COURSE TITLE</th>
<th>COURSE CODE</th>
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<td>Second choice</td>
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**YOUR DETAILS**

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**EDUCATIONAL REFEREE**

Details must be completed by all applicants. Please see guidance notes for more details.

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<th>Name of school/college/company name</th>
<th>Address</th>
<th>Postcode</th>
<th>Referee/employer contact name</th>
<th>Position</th>
<th>Dates attended from</th>
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By submitting this form you are agreeing to the processing of your data and for your educational referee and West Herts College to share data where it is relevant to your application.

**ADDITIONAL SUPPORT**

The college welcomes applications from students with disabilities and learning difficulties. If you consider that you have a disability or learning difficulty, please tick any of the boxes so that we may discuss your needs in confidence and help wherever possible.

- [ ] I have a disability/learning disability and would like support
- [ ] I have special exam arrangements at school (e.g. extra time, reader, scribe)
- [ ] English is not my first language and I would like help
- [ ] I would like support/have particular requirements for my course introduction meeting
- [ ] I have an Education, Health and Care Plan (EHCP)

We are committed to providing a safe environment. To help us achieve this it is important to disclose any unspent criminal convictions. Please indicate if you have any unspent convictions.

- [ ] Yes
- [ ] No

**CAMPUS LOCATION**

Should the course you are applying for be available at more than one campus, which campus would you prefer to study at?

- [ ] Hemel Hempstead
- [ ] Watford
ACADEMIC QUALIFICATIONS
Please list (in date order) any exams that you are taking and any results you have already achieved.

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<tr>
<th>Exam/Level (e.g. GCSE)</th>
<th>Subject</th>
<th>Predicted result/Result (if known)</th>
<th>Month/year of result</th>
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NATIONALITY
Date of entry into UK (Non-EU students only)

Have you lived in the UK or an EEA country for the 3 years preceding the start of your course?

Yes

No – Please state country

PLEASE ENSURE THAT YOU HAVE COMPLETED ALL THE RELEVANT SECTIONS TO AVOID UNNECESSARY DELAYS IN PROCESSING THIS APPLICATION

Signature

Date

The College will use the data you have provided, including any contact details, to process your application. In addition, the College or its partners may wish to contact you from time to time about course updates and new learning opportunities not immediately relevant to your application. Please tick here if you would like to receive this information.

Via email

Via post

Via text

Signature of parent/guardian (if applicant under 18)

Email address of parent/guardian

Date

TERMS AND CONDITIONS
We ask all of our students to accept the College’s terms and conditions and can give you full details on request. The main ones for applicants are:

• We will do our best to run the courses as advertised in the prospectus. We can only do so if we have enough students to make the class viable. If we have to change or cancel a course in exceptional circumstances, we will do our best to offer a suitable alternative.
• All students agree to abide by the College’s rules and regulations, including the Student Code of Conduct.
• Our contract will be made with you as the applicant and not any third party. If you are under 18, we will communicate with your parents or guardian for any matters which legally require their involvement.
• We base our decisions on the information you give us and will normally ask for references. In addition to any published entry requirements, such as exam grades, we look for suitability for the course, including interest in and commitment to your studies. Giving false information may lead to the cancellation or withdrawal of an offer of a place.

Please return this form to:
Admissions Team
West Herts College
Watford campus
Freepost WDB 858
Hempstead Road
Watford WD17 3WD
Tel: 01923 812345
Fax: 01923 812556
admissions@westherts.ac.uk