

**Part-time courses**  
2018/19

# PART TIME

# Where will I study?

West Herts College has campuses in Kings Langley, Hemel Hempstead and Watford. Study with us and you'll benefit from the facilities you need to succeed, with great kit at your fingertips and tutors with real industry experience.

Code	Code	Address
<b>HC</b>	<b>Hemel Hempstead</b>	Marlowes, Hemel Hempstead, HP1 1HD
<b>KL</b>	<b>Kings Langley</b>	Home Park Mill Link Road, Kings Langley, WD4 8LZ
<b>WA</b>	<b>Watford</b>	Hempstead Road, Watford, WD17 3EZ
<b>CR</b>	<b>Croxley Green Library</b>	Barton Way, Hertfordshire WD3 3HB
<b>NWL</b>	<b>North Watford Library</b>	St Albans Road, Watford WD24 7RW

We also offer a range of courses out in our community. We're launching new courses all the time. Don't forget to keep an eye on our website and sign up to our part-time mailing list to see if we've added something great at your local campus.

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# Art & Design

Course title	Course code	Venue code	Start date	Day	Time	Wks	Cost
<b>Acrylic Painting</b>	7011/A	HC	16/01/2019	Weds	12:30 - 14:30	10	130
	7011/B	HC	24/04/2019	Weds	12:30 - 14:30	10	130
<b>Decorative Sewing</b>	7365/A	HC	16/11/2018	Fri	10:00 - 15:00	1	40
	7365/B	HC	14/06/2019	Fri	10:00 - 15:00	1	40
<b>Dressmaking &amp; Tailoring - Beginners</b>	7104/B	HC	17/01/2019	Thurs	09:30 - 11:30	10	135
	7104/C	HC	25/04/2019	Thurs	09:30 - 11:30	10	135
<b>Dressmaking &amp; Tailoring - Intermediate</b>	7078/B	HC	17/01/2019	Thurs	19:00 - 21:00	10	130
	7078/C	HC	25/04/2019	Thurs	19:00 - 21:00	10	130
<b>Dressmaking for Beginners</b>	7008/E	HC	16/01/2019	Weds	09:30 - 11:30	10	135
	7008/H	WA	17/01/2019	Thurs	19:00 - 21:00	10	135
	7008/F	HC	24/04/2019	Weds	09:30 - 11:30	10	135
	7008/J	WA	25/04/2019	Thurs	19:00 - 21:00	10	135
<b>Interior Design - Beginners</b>	7046/E	HC	23/04/2019	Tues	19:00 - 21:00	10	130
<b>Interior Design - Intermediate</b>	7047/A	HC	29/01/2019	Tues	19:00 - 21:00	5	130
<b>Introduction to Drawing and Painting</b>	7010/D	HC	16/01/2019	Weds	09:30 - 11:30	10	130
	7010/F	HC	24/04/2019	Weds	09:30 - 11:30	10	130
<b>Introduction to Upholstery</b>	7129/B	HC	17/01/2019	Thurs	19:00 - 21:00	10	135
	7129/C	HC	25/04/2019	Thurs	19:00 - 21:00	10	135
<b>Learn To Draw</b>	7051/B	HC	15/01/2019	Tues	09:30 - 11:30	10	135
	7051/C	HC	23/04/2019	Tues	09:30 - 11:30	10	135
<b>Learn to Paint</b>	7196/B	HC	15/01/2019	Tues	12:30 - 14:30	10	135
	7196/C	HC	23/04/2019	Tues	12:30 - 14:30	10	135
<b>Learn to use your Overlocker</b>	7348/B	HC	01/02/2019	Fri	10:00 - 15:00	1	40
	7348/C	HC	03/05/2019	Fri	10:00 - 15:00	1	40
<b>Learn to use your sewing machine</b>	7303/D	HC	15/03/2019	Fri	10:00 - 15:00	1	45
<b>Life Drawing</b>	7199/B	WA	16/01/2019	Weds	19:00 - 21:00	10	130
	7199/C	WA	24/04/2019	Weds	19:00 - 21:00	10	130
<b>Overlocker Workshop</b>	7352	HC	24/05/2019	Fri	10:00 - 15:00	1	40
<b>Printmaking - All Abilities</b>	0354/B	WA	10/01/2019	Thurs	19:00 - 21:00	10	210
	0354/C	WA	24/04/2019	Thurs	19:00 - 21:00	10	210

# Art & Design

Course title	Course code	Venue code	Start date	Day	Time	Wks	Cost
<b>Simply Sewing</b>	7534/B	HC	15/01/2019	Tues	19:00 - 21:00	10	130
	7534/E	HC	16/01/2019	Weds	12:30 - 14:30	10	130
	7534/H	HC	17/01/2019	Thurs	12:30 - 14:30	10	130
	7534/C	HC	23/04/2019	Tues	19:00 - 21:00	10	130
	7534/F	HC	24/04/2019	Weds	12:30 - 14:30	10	130
	7534/J	HC	25/04/2019	Thurs	12:30 - 14:30	10	130
<b>Studio Ceramics and Pottery (four and a half hour daytime)</b>	0365/B	WA	09/01/2019	Weds	10:00 - 15:30	10	395
	0365/C	WA	24/04/2019	Weds	10:00 - 15:30	10	395
<b>Studio Ceramics and Pottery (three hour day time) Workshop</b>	0352/D	WA	11/01/2019	Fri	09:15 - 12:15	10	275
	0352/C	WA	11/01/2019	Fri	13:30 - 16:30	10	275
	0352/F	WA	26/04/2019	Fri	09:15 - 12:15	10	275
	0352/E	WA	26/04/2019	Fri	13:30 - 16:30	10	275
<b>Studio Ceramics and Pottery (two hour evening) Workshop</b>	03522/H	WA	08/01/2019	Tues	19:00 - 21:00	10	210
	03522/L	WA	09/01/2019	Weds	19:00 - 21:00	10	210
	03522/I	WA	10/01/2019	Thurs	19:00 - 21:00	10	210
	03522/J	WA	23/04/2019	Tues	19:00 - 21:00	10	210
	03522/M	WA	24/04/2019	Weds	19:00 - 21:00	10	210
	03522/N	WA	25/04/2019	Thurs	19:00 - 21:00	10	210
<b>Upholstery - Intermediate</b>	7364/B	HC	15/01/2019	Tues	19:00 - 21:00	10	135
	7364/C	HC	23/04/2019	Tues	19:00 - 21:00	10	135

# Building Services

Course title	Course code	Venue code	Start date	Day	Time	Wks	Cost
<b>Level 2 Award in 2D Computer Aided Design</b>	0286/B	HC	21/01/2019	Mon, Weds	18:00 - 21:00	10	390

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# Computing

Course title	Course code	Venue code	Start date	Day	Time	Wks	Cost
<b>CCNA Computer Networks</b>	0748/A	WA	02/03/2019	Sat	09:00 - 16:30	7	325
	0748/B	WA	04/05/2019	Sat	09:00 - 16:30	7	325
<b>Essential Computing - Advanced</b>	7477/D	WA	16/01/2019	Weds	19:00 - 21:00	10	135
	7477/E	WA	24/04/2019	Weds	19:00 - 21:00	10	135
<b>Essential Computing - Beginners (HAFLS)</b>	7457/E	NWL	15/01/2019	Tues	10:30 -12:30	10	95
	7457/H	WA	15/01/2019	Tues	19:00 - 21:00	10	95
	7457/K	HC	06/02/2019	Weds	09:30 - 12:00	8	95
	7457/F	NWL	23/04/2019	Tues	10:30 - 12:30	10	95
	7457/J	WA	23/04/2019	Tues	19:00 - 21:00	10	95
<b>Essential Computing - Intermediate</b>	7467/D	NWL	15/01/2019	Tues	13:00 -15:00	10	135
	7467/J	WA	17/01/2019	Thurs	19:00 - 21:00	10	135
	7467/E	NWL	23/04/2019	Tues	13:00 - 15:00	10	135
	7467/K	WA	25/04/2019	Thurs	19:00 - 21:00	10	135
<b>Introducing C++ Programming</b>	0749	WA	20/02/2019	Weds	18:00 - 21:00	15	325
<b>IT Essentials 1 (A+) PC Hardware &amp; Software Level 2</b>	0746/C	WA	07/02/2019	Thurs	18:00 - 21:30	15	325
<b>Website Software - Advanced</b>	8731/B	WA	27/02/2019	Weds	18:45 - 21:30	14	395
<b>Website Software - Beginners</b>	8935/C	WA	22/01/2019	Tues	18:45 - 21:30	8	305
<b>Website Software - Intermediate</b>	0731/A	WA	13/11/2018	Tues	18:45 - 21:30	11	410
	0731/C	WA	28/03/2019	Thurs	18:45 - 21:30	11	410

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# Counselling

Course title	Course code	Venue code	Start date	Day	Time	Wks	Cost
<b>Counselling for Complete Beginners (HAFLS)</b>	7628/A	HC	26/11/2018	Mon	09:30 - 15:00	2	20
<b>Introduction to basic listening skills</b>	7351/C	HC	11/07/2019	Thurs	10:00 - 15:00	1	45
<b>Introduction to CBT</b>	7350/B	HC	06/12/2018	Thurs	10:00 - 15:00	1	40
<b>Level 2 CPCAB Award in Introduction to Counselling Skills</b>	0535/J	HC	10/01/2019	Thurs	18:15 - 21:30	10	225
	0535/E	HC	25/04/2019	Thurs	18:15 - 21:30	10	225
	0535/D	HC	26/04/2019	Fri	09:30 - 12:30	10	225
<b>Level 2 CPCAB Certificate In Counselling Skills (Fast-Track)</b>	0511/C	HC	09/01/2019	Weds	09:15 - 14:30	20	811
	0511/E	HC	10/01/2019	Thurs	09:15 - 14:30	20	811

# Creative Writing

Course title	Course code	Venue code	Start date	Day	Time	Wks	Cost
<b>Introduction to Journalistic Writing</b>	7529/A	WA	16/01/2019	Weds	19:00 - 21:00	10	130
<b>Introduction to Writing Fiction</b>	7429/C	WA	15/01/2019	Tues	19:00 - 21:00	10	130
	7429/D	WA	23/04/2019	Tues	19:00 - 21:00	10	130
<b>Writing Fiction - Intermediate</b>	7428/B	WA	16/01/2019	Weds	19:00 - 21:00	10	125
	7428/C	WA	24/04/2019	Weds	19:00 - 21:00	10	125
<b>Writing for Stage &amp; Screen</b>	7530/A	WA	24/04/2019	Weds	19:00 - 21:00	10	130

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# Employability & Personal Development

Course title	Course code	Venue code	Start date	Day	Time	Wks	Cost
<b>Looking After Me (HAFLS)</b>	7516/B	WA	26/11/2018	Mon	09:30 - 15:30	2	10
	7516/C	HC	14/01/2019	Mon	09:30 - 15:30	2	10
	7516/D	WA	07/02/2019	Thurs	09:30 - 15:30	2	10

# Engineering

Course title	Course code	Venue code	Start date	Day	Time	Wks	Cost
<b>Introductory Manual Metal Arc Welding Skills</b>	45781/METAL-WELD1/B	KL	08/01/2019	Tues, Weds	18:30 - 21:00	9	475
	45781/METAL-WELD1/C	KL	16/04/2019	Tues, Weds	18:30 - 21:00	9	475
<b>Introductory Metal Inert Gas Welding Skills</b>	45781/MET-GASWELD1/B	KL	08/01/2019	Tues, Weds	18:30 - 21:00	9	475
	45781/MET-GASWELD1/C	KL	16/04/2019	Tues, Weds	18:30 - 21:00	9	475
<b>Introductory Tungsten Inert Gas Welding Skills</b>	45781/TUN-GASWELD1/B	KL	08/01/2019	Tues, Weds	18:30 - 21:00	9	475
	45781/TUN-GASWELD1/C	KL	16/04/2019	Tues, Weds	18:30 - 21:00	9	475
<b>Level 2 Diploma in Electrical Installations (Buildings and Structures)</b>	4580/1B	KL	07/01/2019	Mon, Thurs	18:30 - 21:00	33	1850
	4580/1A	KL	08/01/2019	Tues, Weds	18:30 - 21:00	33	1850
<b>Level 2 Diploma in Plumbing Studies (4 Terms)</b>	0264/1B	KL	09/01/2019	Mon, Weds	18:00 - 21:00	46	1850
<b>Level 3 Diploma in Electrical Installations (Buildings and Structures)</b>	4581/1B	KL	08/01/2019	Tues, Weds	18:30 - 21:00	33	3345
	4581/1A	KL	08/01/2019	Tues, Weds	18:30 - 21:00	33	3345

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# Floristry

Course title	Course code	Venue code	Start date	Day	Time	Wks	Cost
<b>Contemporary Flowers</b>	7358	HC	11/06/2019	Tues	19:00 - 21:00	5	75
<b>DIY Wedding - Flower Crown Workshop</b>	7359	HC	02/03/2019	Sat	10:00 - 15:00	1	40
<b>DIY Wedding Floristry</b>	7284/A	HC	15/01/2019	Tues	19:00 - 21:00	5	75
	7284/B	HC	23/04/2019	Tues	19:00 - 21:00	5	75
<b>Festive Floristry - Door Wreath &amp; Table Design</b>	7332/B	HC	30/11/2018	Fri	10:00 - 15:00	1	40
<b>Festive Floristry</b>	7281	HC	06/11/2018	Tues	19:00 - 21:00	5	75
<b>Hand Tied Bouquets</b>	7321	HC	26/02/2019	Tues	19:00 - 21:00	5	75
<b>Introduction to Floristry</b>	7098/B	HC	15/01/2019	Tues	12:00 - 14:00	10	130
	7098/F	HC	17/01/2019	Thurs	19:00 - 21:00	10	130
	7098/C	HC	23/04/2019	Tues	12:00 - 14:00	10	130
	7098/G	HC	25/04/2019	Thurs	19:00 - 21:00	10	130

# Hairdressing & Beauty Therapy

Course title	Course code	Venue code	Start date	Day	Time	Wks	Cost
<b>Introduction to Hairdressing</b>	7623/B	WA	17/01/2019	Thurs	19:00 - 21:00	10	125
	7623/C	WA	25/04/2019	Thurs	19:00 - 21:00	10	125
<b>VTCT Level 4 Award in Skin Blemish Removal</b>	2351	WA	09/01/2019	Weds	17:00 - 21:15	10	2225

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# Health, Education & Care

Course title	Course code	Venue code	Start date	Day	Time	Wks	Cost
<b>Introduction to Childcare (HAFLS)</b>	7624/B	HC	17/01/2019	Thurs	09:30 - 11:30	10	95
<b>Introduction to the Role of a Teaching Assistant (HAFLS)</b>	7627/B	HC	17/01/2019	Thurs	09:30 - 11:30	10	95
	7627/C	HC	25/04/2019	Thurs	09:30 - 11:30	10	95
<b>Level 3 Award in Education and Training</b>	8328/E	WA	27/02/2019	Weds	09:30 - 12:30	15	475
	8328/F	WA	05/03/2019	Tues	18:00 - 21:00	15	475

# Languages

Course title	Course code	Venue code	Start date	Day	Time	Wks	Cost
<b>Introduction to British Sign Language</b>	7218/E	HC	15/01/2019	Tues	19:00 - 21:00	10	95
	7218/C	WA	23/04/2019	Tues	19:00 - 21:00	10	95
<b>British Sign Language - Improvers</b>	7197/B	WA	17/01/2019	Thurs	19:00 - 21:00	10	130
	7197/C	WA	25/04/2019	Thurs	19:00 - 21:00	10	130
<b>Elementary Spanish</b>	7216/C	WA	15/01/2019	Tues	19:00 - 21:00	10	125
	7216/A	HC	16/01/2019	Weds	12:30 - 14:30	10	125
	7216/B	HC	23/04/2019	Tues	10:00 - 12:00	10	120
<b>Introduction to French</b>	7213/B	HC	17/01/2019	Thurs	19:00 - 21:00	10	125
	7213/C	HC	25/04/2019	Thurs	19:00 - 21:00	10	125
<b>Introduction to Spanish</b>	7215/B	HC	15/01/2019	Tues	10:00 - 12:00	10	125
<b>Pre-Intermediate Spanish</b>	7217/B	WA	23/04/2019	Tues	19:00 - 21:00	10	125
	7217/C	HC	24/04/2019	Weds	12:30 - 14:30	10	125

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# Professional Cookery

Course title	Course code	Venue code	Start date	Day	Time	Wks	Cost
<b>Advanced Cooking Techniques for the Home</b>	2386	WA	09/01/2019	Weds	18:00 - 21:00	5	105
<b>Barista Skills</b>	0818/A	WA	24/11/2018	Sat	09:00 - 16:00	1	50
	0818/B	WA	23/03/2019	Sat	09:00 - 16:00	1	50
<b>Cake Decoration Level 1</b>	0389/1C	WA	25/01/2019	Thurs	18:00 - 21:00	11	275
	0389/1B	WA	09/01/2019	Weds	18:00 - 21:00	11	275
<b>Cake Decoration Level 2</b>	2357/B	WA	10/01/2019	Thurs	18:00 - 21:00	11	265
	2357/C	WA	23/04/2019	Tues	18:00 - 21:00	11	265
<b>Cake Decoration Level 3</b>	2359/B	WA	08/01/2019	Tues	18:00 - 21:00	11	265
	2359/C	WA	24/04/2019	Weds	18:00 - 21:00	11	265
<b>Easter Chocolate Workshop</b>	2379/A	WA	16/03/2019	Sat	09:00 - 14:00	1	80
	2379/B	WA	23/03/2019	Sat	09:00 - 14:00	1	80
<b>Italian Cooking</b>	2383	WA	24/04/2019	Weds	18:00 - 21:00	5	160
<b>Level 1 Award in Wine</b>	2392/A	WA	13/11/2018	Tues	18:30 - 20:30	3	175
	2392/B	WA	26/02/2019	Tues	18:30 - 20:30	3	175
<b>Restaurant Cooking for One</b>	2389	WA	27/02/2019	Weds	18:00 - 21:00	5	105
<b>Young Chefs Academy Programme (14-16 year olds)</b>	0011/B	WA	20/10/2018	Sat	09:00 - 12:30	6	130
	0011/A	WA	27/04/2019	Sat	09:00 - 12:30	6	130

# Photography

Course title	Course code	Venue code	Start date	Day	Time	Wks	Cost
<b>Camera Workshop - Intermediate</b>	7439/J	WA	17/01/2019	Thurs	19:00 - 21:00	10	135
	7439/H	WA	25/04/2019	Thurs	19:00 - 21:00	10	135
<b>Digital Photography For Beginners</b>	7042/J	HC	14/01/2019	Mon	09:30 - 11:30	5	65
	7042/L	WA	25/04/2019	Thurs	19:00 - 21:00	5	65
<b>Photoshop For Digital Images - Advanced</b>	7432/C	WA	25/04/2019	Thurs	19:00 - 21:00	10	130
<b>Photoshop For Digital Images - Beginners/Intermediate</b>	7077/B	HC	14/01/2019	Mon	12:30 - 14:30	10	130
	7077/F	WA	16/01/2019	Weds	19:00 - 21:00	10	130
	7077/E	WA	24/04/2019	Weds	19:00 - 21:00	10	130
<b>Understanding Your SLR</b>	6149/C	HC	25/02/2019	Mon	09:30 - 11:30	5	65

## How to book

For many of our courses you can enrol directly, either online, by phone or by visiting one of our campuses. For some courses, including professional courses or those with qualifications attached, you may need to meet with a tutor once you've applied to secure your place.



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