

Help with your application

To ensure you get on your chosen course, apply as early as you can.

Tips and frequently asked questions:

- Your academic qualifications should include any predicted grades or any results you are waiting for
- Your employment experience can include work experience, part-time or weekend jobs and voluntary work
- Information personal to you, such as special requirements, learning difficulty or ethnic origin is held in strict confidence and only used to help us make sure everyone has equal access to all opportunities the College has to offer

Is there a closing date for applications?

We accept applications throughout the year, but to make sure you get on the course you want, apply as soon as possible.

How do I fill in my course code?

Complete the course title as it appears on our website, together with the course code e.g. Course title: Sport L3 Course code: 8887. There is no requirement for you to fill in a second choice, only complete this section if you have a second course choice.

I'm not sure which course I want to study.

Can I apply for more than one course?

Yes, you can apply for more than one course. You can discuss your choices with tutors at open events or at course introduction meetings to help you to make your final decision. If you're still not sure, just contact us and arrange to speak to a careers adviser.

Do I need a referee?

We rely on your references to help us judge your suitability for the course, therefore you must complete this section. For school or college students your referees can be your Headteacher, careers officer, course tutor or Head of Year. For mature students, your referee must be able to judge your potential to study at this level e.g. an employer. Referees cannot be family members or close personal friends.

How can I get additional support?

If you have a disability or learning difficulty, please tick the relevant box. Our support team will contact you for further information and to assess your needs. If you have particular interview requirements, such as ground floor venue or interpreter please indicate on the form. For further information please call Learning Support on 01923 812670.

Do BTECs have the same UCAS points value as A Levels?

Yes, 1 full BTEC L3 course is the equivalent to 3 full A Levels. BTECs have UCAS point values and you will be able to apply for university in the same way. Take a look at the tariff points calculator at ucas.com/students/ucas_tariff/

Do I need a date of entry to the UK?

Please complete if you have lived outside the UK (holidays don't count).

What happens after I apply?

Once you've applied you can expect a confirmation email from us, you will then be invited to attend a course introduction meeting.

What is a course introduction meeting? (CIM)

Course introduction meetings provide you with the opportunity to get a real understanding of College life. You will meet your tutors, see where you will study and meet your potential peers.

Childcare and Social work special requirements

If your studies feature contact with vulnerable people, you will be asked to complete a Disclosure Barring Service (DBS) form before starting your course. This will be explained at your CIM. If you are concerned about the results, please speak in confidence to a member of College staff.

How will I know if have been offered a place?

Once you have been invited to and attended a course introduction meeting we will make you an offer. This may be conditional on the entry requirements for the course.

What if I don't get the results I need?

Come and talk to a member of our Admissions team and they will take you through all your options, there are plenty available.

When I finish the course, will I be able to progress onto the next level of study?

The opportunity to progress to a higher level of study when you complete your course is encouraged.

For more information or help on completing your application, call course enquiries on 01923 812345.