

PERSON SPECIFICATION – Deputy Head of School

Criteria	Essential	Desirable
Qualifications	Educated to degree level or relevant professional qualification	Relevant post-graduate qualification
	Teaching Qualification	
	Evidence of continuing professional development	
Experience/ Knowledge	Knowledge of current curriculum issues and current and future developments in FE and HE, relevant to the work of the School	Experience of Ofsted/ other Inspections
	Successful relevant teaching experience	Experience of curriculum management within further education
	Experience of successful curriculum development	
	Successful track record in improving the quality of teaching and learning	
Skills/ Competencies	Excellent leadership and organisational skills	Ability to manage budgets
	Effective teaching skills	
	Ability to promote and implement active and flexible learning programmes	
	Effective written communication skills	
	Effective oral communication and presentation skills	
	Good networking and negotiating skills	
	Good personal IT skills	

Personal Attributes	Commitment to educational values	
	Ability to work flexibly to meet changing needs	
	Ability to work effectively as a team member	
	High level of personal integrity and confidentiality	
	Commitment to own learning and development	
	Commitment to equality of opportunity, safeguarding and safety	
	Good record of attendance and punctuality	
	Appropriate professional appearance	

It is recognised that many capable people aspiring to a senior management role will not have all the experience and qualifications listed above. You are encouraged to apply if you feel that you can demonstrate the potential to contribute to the College's future success.